

## FREEHOLD SOIL CONSERVATION DISTRICT

Regular Meeting  
December 17, 2014

4000 Kozloski Road  
Freehold, NJ

I. Call to Order

Chairman Charles Buscaglia called the meeting to order at 7:30 pm.

II. Pledge of Allegiance

III. Roll Call

*Present*

*Absent*

Charles Buscaglia

x

Bob Dreyer

x

Don Patterson

x

Roger Gravatt

x

Wayne Van Hise

x

Staff Present: Ines Zimmerman and Christina F. LaBianca

Others Present: none

IV. Compliance Statement

Christina F. LaBianca confirmed that the Open Public Meetings Act had been satisfied by notifying the Asbury Park Press, the Home News, and Monmouth and Middlesex County Clerks.

V. Approval of Minutes

The Board members reviewed the minutes of the November 12, 2014, regular meeting. Bob Dreyer made a motion to approve the minutes of the regular meeting as presented. Don Patterson seconded the motion. The motion was unanimously passed.

VI. Treasurer's Report

The Board members reviewed the Treasurer's Report. Wayne VanHise made a motion to approve the Treasurer Report as presented. Roger Gravatt seconded the motion. The motion was passed by the following roll call vote: Mr. VanHise – yes, Mr. Gravatt – yes, Mr. Patterson – yes, Mr. Dreyer – yes, and Mr. Buscaglia - yes.

VII. Bills for Payment

The board reviewed the bills for payment for December (in the amount of \$190,863.79, list attached). Bob Dreyer made a motion to pay the bills as presented. Don Patterson seconded the motion. The motion passed by the following roll call vote: Mr. Dreyer – yes, Mr. Gravatt – yes, Mr. Patterson – yes, Mr. VanHise – yes, and Mr. Buscaglia – yes.

*VIII. Correspondence*

Education Report

- November 12, 2014 Postcard changing the venue for the 2015 Annual NJ Agriculture Convention and Trade Show to the Tropicana Casino & Resort, Atlantic City
- December 9, 2014 Notice from Frank Minch, Executive Secretary, the SSCC meeting of 12/8/2014 was cancelled
- December 9, 2014 2015 Annual NJ agriculture Convention and Trade Show registration form. Don and Charlie may attend, but will not know until closer to the event. If they do, they will be reimbursed by the District.
- Freehold Soil Conservation District NRCS report on fiscal year 2014 from October 1, 2013 to September 30, 2014
- NJ Agriculture Society Annual Campaign donation request. Bob Dreyer made a motion to donate \$50.00 towards the Agricultural Leadership (same as last year). Wayne VanHise seconded the motion and the motion was passed by the following roll call vote: Mr. Dreyer – yes, Mr. VanHise – yes, Mr. Gravatt – yes, Mr. Patterson – yes, and Mr. Buscaglia – yes.
- Michael Infanti has completed the two-year Agricultural Leadership Program and completed a summary of the program. He found the program to be very interesting, educational and enlightening.

*IX. Committee Reports*

**A. Education Committee**

1. Outreach:

- *Trout in the Classroom:* We have twenty-one schools in the program this year. The rainbow trout have hatched and are doing well.
- *Photo Contest:* The winners have been selected and will receive their prizes:
  - 1<sup>st</sup> place (\$200) - Tammy Kelly of Belford, “Sunsets Invitation”
  - 2<sup>nd</sup> place (\$100)-Thomas Maugham of East Brunswick, “Mist on the Rocks”
  - 3<sup>rd</sup> place (\$75)-Raymond Salani III of Morganville, “The Lord and His Manor”
- *Plant for Pollinators:* The PPIC teacher application will be posted online and a press release will be sent out for available kits. The application deadline is January 30, 2015.
- *Annual Report:* Requests for agency reports will go out this month.

2. NJ Conservation

- *Poster Contest:* The contest brochure for the poster contest will be printed this month and mailed out to the schools. It is already available on the website. The theme for this year's contest is "Local Heroes – Your Hardworking Pollinators"
- *Envirothon:* Fundraising has begun for the event. The 2015 event will be held at the Cape May County 4-H Fairgrounds in Cape May Court House, NJ. Holly is editing the newsletter.
- *Flower Show:* The planning committee will meet again this month. The theme is "The Great American Novel." Our garden theme will be based on the novel "Huckleberry Finn."

X. District Manager's Report

1. *Sale of Surplus Equipment:* We have some surplus computer equipment that is out of warranty and would like to post the sale of the equipment on GovDeals.com since we did well with this type of posting last year. Don Patterson made a motion to post the sale of the surplus equipment on GovDeals.com. Roger Gravatt seconded the motion and the motion was passed by the following roll call vote: Mr. Patterson – yes, Mr. Gravatt – yes, Mr. VanHise – yes, Mr. Dreyer – yes, and Mr. Buscaglia – yes as well as Resolution 2015-009.
2. *Subcommittee Meeting 12/9/14:* The members of all four subcommittees meet here in Freehold to discuss what they have accomplished so far and what needs to still be addressed. The meeting went well and all the committees are moving along with their tasks.
3. *Purchase of filing cabinets:* The District needs to purchase another fire-proof filing cabinet as well as five regular cabinets for the back room. Christina has secured three quotes and suggests that we purchase the cabinets from W.B Mason since they are one of our local supply companies and there will be no shipping and handling charges associated with the purchase. Bob Dreyer made a motion to purchase the necessary file cabinets not to exceed \$3,600.00. Wayne VanHise seconded the motion and the motion was passed by the following roll call vote: Mr. Dreyer – yes, Mr. Gravatt – yes, Mr. Patterson – yes, Mr. VanHise – yes, and Mr. Buscaglia – yes.

XII: *Old Business*

- There was no old business to be discussed

*XIII: New Business*

1. Bob Dreyer made a motion to approve the attached list of certified plans. Roger Gravatt seconded the motion and the motion passed.
2. Bob Dreyer made a motion to approve the attached list of denied plans. Roger Gravatt seconded the motion and the motion passed.
3. Bob Dreyer made a motion to approve the attached list of authorized stormwater permits. Roger Gravatt seconded the motion and the motion passed unanimously.

*XIV: Adjournment*

Wayne VanHise made a motion to adjourn the meeting. Don Patterson seconded the motion, and the motion was unanimously carried.

The next meeting is Wednesday, January 14<sup>th</sup>, 2015, at 1:30 pm.

Charles Buscaglia  
Chairman

Christina F. LaBianca  
Secretary