

## FREEHOLD SOIL CONSERVATION DISTRICT

Regular Meeting  
September 9, 2015

4000 Kozloski Road  
Freehold, NJ

*I. Call to Order*

Chairman Charles Buscaglia called the meeting to order at 7:30 pm.

*II. Pledge of Allegiance*

*III. Roll Call*

*Present*

*Absent*

Charles Buscaglia

x

Bob Dreyer

x

Don Patterson

x

Roger Gravatt

x

Wayne Van Hise

x

Staff Present: Ines Zimmerman and Christina F. LaBianca

Others Present: none

*IV. Compliance Statement*

Christina F. LaBianca confirmed that the Open Public Meetings Act had been satisfied by notifying the Asbury Park Press, the Home News, and Monmouth and Middlesex County Clerks.

*V. Approval of Minutes*

The Board members reviewed the minutes of the July 8, 2015, regular meeting. Roger Gravatt made a motion to approve the minutes of the regular meeting as presented. Wayne VanHise seconded the motion. The motion was unanimously passed.

*VI. Treasurer's Report (read by Wayne VanHise)*

The Board members reviewed the Treasurer's Reports from August and September. Roger Gravatt made a motion to approve the Treasurer Reports as presented. Wayne VanHise seconded the motion. The motion was passed unanimously.

The Board discussed getting another certificate of deposit for the excess

Chapter 251 monies in the money market. Mr. Buscaglia will research new certificates and will have the Administrative Services Manager execute one if necessary.

*VII. Bills for Payment*

The board reviewed the bills for payment from August as approved by the Committee of Purchase (in the amount of \$172,719.61, list attached). Wayne VanHise made a motion to pay the bills as presented. Roger Gravatt seconded the motion. The motion passed by the following roll call vote: Mr. Gravatt – yes, Mr. VanHise – yes, and Mr. Buscaglia – yes.

The board reviewed the bills for payment for September (in the amount of \$158,392.39, list attached). Roger Gravatt made a motion to pay the bills as presented. Wayne VanHise seconded the motion. The motion passed by the following roll call vote: Mr. Gravatt – yes, Mr. VanHise – yes, and Mr. Buscaglia – yes.

**VIII. Correspondence**

**Education Report**

Thank you letter from Timothy Thomas for being supported by the Board to serve on the NJ Employees' Association and the Northeast Regional Employees' Associations as President.

Thank you from Katelyn Hagger for choosing her to be awarded one of the scholarships.

We received a request for a donation to the Annual Farm Credit Golf Classic. The event will be held on September 23, 2015. We have supported them in the past. Wayne VanHise made a motion to sponsor a Tee for a \$150.00 donation towards the Future Farmers of America. Roger Gravatt seconded the motion and the motion was passed by the following roll call vote: Mr. VanHise – yes, Mr. Gravatt – yes, and Mr. Buscaglia – yes.

**IX. Committee Reports**

**A. Education Committee**

**1. Education Outreach:**

- *County Fairs:* The Middlesex County Fair was well attended with more than 85,000 visitors. Our display included a small pollinator garden. We gave out literature, activity books, lip balm/sunscreen sticks, seed packets, photo contest and Tour des Farms information.
- *Garden Field Day:* We had the Soil Tunnel at this event at the Middlesex E.A.R.T.H. Center. We also provided our display board and literature for this event.
- *Birds, Bugs and Beyond:* We had the Soil Tunnel at Birds, Bugs & Beyond Day hosted by the 4-H and the Master Gardeners at our building. Over 300 visitors went through the tunnel as they entered the event.
- *Trout in the Classroom:* The equipment and supplies will be delivered this month. We have four new teachers joining the program this year.
- *Photo Contest:* The release has been sent to newspapers and is on our website. Monmouth & Middlesex Parks have received copies of the brochure, along with the Forest Resource Education Center. The deadline is October 16<sup>th</sup>.

**2. NJ Conservation**

- *Poster Contest:* Holly is creating the NJ brochure for the 2016 NJACD Poster Contest – *We All Need Trees*

X. District Manager's Report

1. CIG Grant Update:

- The District was awarded a CIG Grant from NRCS for Open Space Planning Assistance. We will be partnering with the Mercer SCD as well. There have been five projects identified within the Monmouth, Middlesex, Mercer County areas. The work/grant will last for three years.

2. Retirement Age / Service Time:

- After further clarification from the State Pensions and Benefits program as well as Doug Widman, it was verified that Mr. Alliston had fifteen years of prior service with the Meadowlands Commission in the PERS system, and is of retirement age, he is eligible for health benefits into retirement. He will have twenty-five years effective October 1, 2015.

3. Computer Replacements:

- We have allocated funds in the fiscal year 2016 for computer replacements. We have obtained three quotes and Intellec Solutions of New Jersey had the lowest quote for all three items. Wayne VanHise made a motion to purchase the computers from Intellec Solutions of NJ. Roger Gravatt seconded the motion and the motion was passed by the following roll call vote: Mr. VanHise – yes, Mr. Gravatt – yes, and Mr. Buscaglia – yes.

XII: Old Business

- There was no old business this month

XIII: New Business

1. Roger Gravatt made a motion to approve the attached lists from August and September of certified Soil Erosion and Sediment Control plans. Wayne VanHise seconded the motion and the motion passed unanimously.
2. There were no denied plans.
3. Wayne VanHise made a motion to approve the attached lists from August and September of authorized stormwater permits. Roger Gravatt seconded the motion and the motion passed unanimously.

XIV: Adjournment

Wayne VanHise made a motion to adjourn the meeting. Roger Gravatt seconded the motion, and the motion was unanimously carried.

The next meeting is scheduled for Wednesday, October 14, 2015, at 7:30 pm.

Charles Buscaglia  
Chairman

Christina F. LaBianca  
Secretary