

## FREEHOLD SOIL CONSERVATION DISTRICT

Regular Meeting  
January 13, 2016

4000 Kozloski Road  
Freehold, NJ

*I. Call to Order*

Chairman Charles Buscaglia called the meeting to order at 1:30 pm.

*II. Pledge of Allegiance*

*III. Roll Call*

*Present*

*Absent*

Charles Buscaglia

x

Bob Dreyer

x

Don Patterson

x

Roger Gravatt

x

Wayne Van Hise

x

Staff Present: Ines Zimmerman and Christina F. LaBianca

Others Present: Nicole Ciccaglione, Natural Resources Conservation Service  
Doug Widman, Widman, Cooney & Wilson Attorneys at Law

*IV. Compliance Statement*

Christina F. LaBianca confirmed that the Open Public Meetings Act had been satisfied by notifying the Asbury Park Press, the Home News, and Monmouth and Middlesex County Clerks.

*V. Approval of Minutes*

The Board members reviewed the minutes of the December 2, 2015, regular meeting. Wayne VanHise made a motion to approve the minutes of the regular meeting as presented. Donald Patterson seconded the motion. The motion was unanimously passed.

*VI. Treasurer's Report*

The Board members reviewed the Treasurer's Report. Wayne VanHise made a motion to approve the Treasurer's Report as presented. Roger Gravatt seconded the motion. The motion was passed by the following roll call vote: Mr. Gravatt – yes, Mr. VanHise – yes, Mr. Patterson – yes, and Mr. Buscaglia – yes.

*VII. Bills for Payment*

The board reviewed the bills for payment for January (in the amount of \$150,210.32, list attached). Roger Gravatt made a motion to pay the bills as presented. Donald Patterson seconded the motion. The motion passed by the following roll call vote: Mr. VanHise – yes, Mr. Gravatt – yes, Mr. Patterson – yes, and Mr. Buscaglia – yes.

*VIII. Correspondence*

Education Report

December 24, 2015

Letter from SSCC that the fee schedule changes have been approved for the Freehold District as of 12/10/2015.

Copy of letter to SSCC from Cape-Atlantic SCD requesting clarification of Soil Erosion and Sediment Control permits.

Copy of letter to SSCC from Warren SCD requesting fee schedule modifications

October to December 2015 quarterly summary report for field staff of FSCD

January 4, 2016

2016 SSCC and Dept. of Agriculture meeting schedule

Copy of 2016 Poster Contest newsletter Former Secretary of Agriculture, Charles Kurperus, passed away.

*IX. Committee Reports*

**A. Education Committee**

1. Education Outreach:

- *Plants for Pollinators:* A release has gone out in several newspapers and the application will be available on our website. The application deadline is February 26<sup>th</sup>.
- *Trout in the Classroom:* We had a few reports of complete fish loss over the holiday break. We are planning for the 2016 Trout Release Day at the Forest Resource Education Center that will take place in May.
- *Scholarships:* The 2016 Scholarship applications will be available on our website and a release has gone out to newspapers.
- *Annual Report:* Requests for agency reports will go out early this month with a requested deadline of February 19<sup>th</sup>.

2. NJ Conservation

- *NJ Flower Show:* Staff scheduling for the show will be set this month. The plants are at the Mercer County Community College greenhouse for forcing. The show is Feb 11<sup>th</sup>-14<sup>th</sup> at the NJ Convention Center in Edison.
- *Envirothon:* A planning meeting is set for mid-January. Fundraising continues. The 2016 Envirothon is set for May 14<sup>th</sup> at North Branch Park in Somerset County.
- *Poster Contest:* Holly created the NJ brochure for the 2016 Poster Contest "We All Need Trees." The brochure is printed and will be mailed out to schools. It will be posted on our website as well.

X. District Manager's Report

1. *CIG Grant (Conservation Innovation Grant):*

- Needed to create a non-profit entity within the District
- The old grants used to be cash match grants, this one is an in-kind services
- Work will be done on open space areas
- Need to have an agreement between the non-profit organization and the landowners
- Ines spoke to the District's current insurance carriers about the additional work involved for the grant. We would be covered under the current policies, but an increase in coverage was suggested.
- Need to amend the Board of Trustees to include all five of the supervisors currently on the District Board of Supervisors. Donald Patterson made a motion to add Roger Gravatt and Wayne VanHise to the Board of Trustees for the CIG Grant. Roger Gravatt seconded the motion and the motion was unanimously passed.
- Doug Widman reviewed the by-laws as presented and had a few changes and revisions to suggest. Mr. Widman will make the necessary changes and have the completed by-laws available for the adoption at the February meeting.

2. *Manalapan Brook Grant:*

- Ines is the administrator for a Manalapan Brook Grant from DEP.
- When the grant was first proposed in 2012, Princeton Hydro had an estimated budget under the \$500,000 grant amount.
- Now that more of the locations are getting ready to be worked on, given current prices and current prevailing wages, the budget is almost double of the original.
- Possible partnerships may be formed with the county employees, District employees and volunteers to complete the necessary work without the need to require outside help.

3. *Computer Sale:*

- The District has a surplus of six computer units and other miscellaneous computer equipment that is out of warranty and has been replaced.
- Ines would like to post the equipment on govdeals.com for purchase as the District has done well with this on-line service. Wayne VanHise made a motion to list the surplus equipment on govdeals.com. Roger Gravatt seconded the motion and the motion was passed by the following roll call vote: Mr. VanHise – yes, Mr. Gravatt – yes, Mr. Patterson – yes, and Mr. Buscaglia – yes.

XI: *Old Business*

- It looks like due to prior engagements, no one from the District will be able to attend the NACD National Conference in Reno, NV for 2016.

*XII: Reports from Other Agencies*

**Nicole Ciccaglione – NRCS**

One conservation plan ready for District approval. It is an EQIP application for a Pollinator Conservation Plan in Colts Neck on tract 873. Donald Patterson made a motion to sign the conservation plan. Wayne VanHise seconded the motion and the motion was unanimously passed.

*XIII: New Business*

1. Wayne VanHise made a motion to approve the attached list of certified Soil Erosion and Sediment Control plans for November. Donald Patterson seconded the motion and the motion passed unanimously.  
Donald Patterson made a motion to approve the attached list of certified Soil Erosion and Sediment Control plans for December. Wayne VanHise seconded the motion and the motion passed unanimously.
2. There were no denied Soil Erosion and Sediment Control plans for November. Wayne VanHise made a motion to approve the attached list of denied Soil Erosion and Sediment Control plans for December. Donald Patterson seconded the motion and the motion was unanimously passed.
3. Wayne VanHise made a motion to approve the attached list of authorized stormwater permits for November. Wayne VanHise seconded the motion and the motion passed unanimously.  
Bob Dreyer made a motion to approve the attached list of authorized stormwater permits for December. Donald Patterson seconded the motion and the motion passed unanimously.
4. 2016 Agricultural Convention: Since no one is able to attend the NACD meeting in Reno, NV... if they can attend the Ag Convention in Atlantic City on 2/9 and 2/10, the District will cover your expenses.

*XIV: Adjournment*

- Since a few of the members may attend the Agricultural Convention dinner on February 10<sup>th</sup>, will need to move the regularly scheduled February meeting. After some discussion, it was determined the Wednesday, February 17<sup>th</sup> at 1:30 would be best. Christina will send out a 48-hour notice of the change.
- Wayne VanHise made a motion to adjourn the meeting. Donald Patterson seconded the motion, and the motion was unanimously carried.

The next meeting is scheduled for Wednesday, February 17, 2016, at 1:30 pm.

Charles Buscaglia  
Chairman

Christina F. LaBianca  
Secretary