

FREEHOLD SOIL CONSERVATION DISTRICT

Regular Meeting
December 2, 2015

4000 Kozloski Road
Freehold, NJ

I. Call to Order

Chairman Charles Buscaglia called the meeting to order at 1:30 pm.

II. Pledge of Allegiance

III. Roll Call

	<i>Present</i>	<i>Absent</i>
Charles Buscaglia	x	
Bob Dreyer	x	
Don Patterson	x	
Roger Gravatt		x
Wayne Van Hise	x	
Staff Present:	Ines Zimmerman and Christina F. LaBianca	
Others Present:	None	

IV. Compliance Statement

Christina F. LaBianca confirmed that the Open Public Meetings Act had been satisfied by notifying the Asbury Park Press, the Home News, and Monmouth and Middlesex County Clerks.

V. Approval of Minutes

The Board members reviewed the minutes of the October 14, 2015, regular meeting. Bob Dreyer made a motion to approve the minutes of the regular meeting as presented. Wayne VanHise seconded the motion. The motion was unanimously passed.

VI. Treasurer's Report

The Board members reviewed the Treasurer's Report. Wayne VanHise made a motion to approve the Treasurer's Report as presented. Bob Dreyer seconded the motion. The motion was passed by the following roll call vote: Mr. Dreyer – yes, Mr. VanHise – yes, Mr. Patterson – yes, and Mr. Buscaglia – yes.

VII. Bills for Payment

The board reviewed the bills for payment for November (in the amount of \$148,441.96, list attached). Donald Patterson made a motion to pay the bills as presented. Wayne VanHise seconded the motion. The motion passed by the following roll call vote: Mr. VanHise – yes, Mr. Dreyer – yes, Mr. Patterson – yes, and Mr. Buscaglia – yes.

The board reviewed the bills for payment for December (in the amount of \$140,601.21, list attached). Bob Dreyer made a motion to pay the bills as presented. Donald Patterson seconded the motion. The motion passed by the following roll call vote: Mr. VanHise – yes, Mr. Dreyer – yes, Mr. Patterson – yes, and Mr. Buscaglia – yes.

VIII. Correspondence

Education Report

Thank you from the South Jersey RC&D Council for the sponsorship/donation for the 2015 Tour Des Farms

Right to Know Farm Act fact sheet

IX. Committee Reports

A. **Education Committee**

NOVEMBER

1. Education Outreach:

- *Monroe Green Fair:* Mark and Brian attended the Green Fair in Monroe Twp where over 2,000 visitors went through the Soil Tunnel and received literature.
- *Trout in the Classroom:* Eggs were delivered to all the schools. Eggs have hatched across the state. This year we are continuing to raise rainbow trout instead of brook trout due to the bacteria issue at Pequest Hatchery, where thousands of trout had to be euthanized.
- *Photo Contest:* Ten entries were received this year. The winners will be selected and notified by the end of the month.
- *Plants for Pollinators:* Reports are coming in from teachers on their fall garden activities and observations.

2. NJ Conservation

- *Poster Contest:* Holly is finishing the brochure for the poster contest this year. The theme for the 2016 Poster Contest is – *We All Need Trees*
- *Envirothon:* The first meeting has taken place. The 2016 event will be held at North Branch Park in Bridgewater, NJ. Holly is editing the Envirothon annual newsletter.
- *Flower Show:* We are planning for the 2016 Flower Show, which will be February 11-14th. The theme is “Garden Parties.”

DECEMBER

1. Education Outreach:

- *Trout in the Classroom:* We have twenty-three schools in the program this year. The rainbow trout have hatched and are doing well.
- *Photo Contest:* The winners have been selected:
 - 1st place – Raymond Salani III, Morganville, “Farm in Black and White” \$200
 - 2nd place – James Goldstein, Howell, “Frog” \$100
 - 3rd place – Thomas Maugham, East Brunswick, “Blue Moon Over Manasquan Reservoir” \$75

- *Plants for Pollinators*: The PPIC teach application will be posted online and a press release will be sent out for available kits. The application deadline is January 29th.
- *Annual Report*: Requests for agency reports will go out this month.

2. NJ Conservation

- *Poster Contest*: The contest brochures will be printed for the contest, *We All Need Trees*, which will be mailed out to schools. It is already posted on our website.
- *Envirothon*: Fundraising has begun for the event. The 2016 event is set at North Branch Park in Bridgewater, NJ, and will be hosted by the Somerset-Union SCD. Holly is editing the newsletter.
- *Flower Show*: The planning committee will meet again this month. The 2016 show theme is "Garden Parties." Show dates are February 11-14.

X. District Manager's Report

1. Vehicle Purchase:

- Two dealership bids and one purchase of old Escape bids were received for the second bid request. The purchase only bid was \$2,157.00. The dealership bids were Day Ford \$19,456 net price with trade-in and Hertrich Fleet \$17,574 net price with trade-in. Bob Dreyer made a motion to approve the resolution to award the bid to Hertrich Fleet. Wayne VanHise seconded the motion and the motion/resolution was passed by the following roll call vote: Mr. Dreyer – yes, Mr. Van Hise – yes, Mr. Patterson – yes, and Mr. Buscaglia – yes. Hertrich Fleet will be notified so that the vehicle can be ordered.

2. Grant Non-Profit:

- FSCD, Ines Zimmerman is the administrator for a NRCS-CIG grant of \$75,000. The grant is used to offer management possibilities on open space properties owned by the State, municipalities, and other public entities.
- Ines was required per the grant to create a non-profit corporation (a Non-Governmental Organization) with its own tax ID# and by-laws. Once the ID# was received, began the process of applying for non-profit status with the IRS.
- Officers are needed as well. Since three were needed, Ines listed herself, Charles Buscaglia and Donald Patterson.
- After some discussion, it was decided to table the by-law approvals until the January meeting so that Ines could get more information regarding insurance and possibly have NRCS at the January meeting to elaborate.

XII: Reports from Other Agencies

None

XII: Old Business

- There was no old business this month

XIII: New Business

1. Bob Dreyer made a motion to approve the attached list of certified Soil Erosion and Sediment Control plans for November. Donald Patterson seconded the motion and the motion passed unanimously.
Donald Patterson made a motion to approve the attached list of certified Soil Erosion and Sediment Control plans for December. Wayne VanHise seconded the motion and the motion passed unanimously.
2. There were no denied Soil Erosion and Sediment Control plans for November. Bob Dreyer made a motion to approve the attached list of denied Soil Erosion and Sediment Control plans for December. Donald Patterson seconded the motion and the motion was unanimously passed.
3. Bob Dreyer made a motion to approve the attached list of authorized stormwater permits for November. Wayne VanHise seconded the motion and the motion passed unanimously.
Bob Dreyer made a motion to approve the attached list of authorized stormwater permits for December. Donald Patterson seconded the motion and the motion passed unanimously.
4. NACD National Convention. The 2016 meeting will be held in Reno, NV from January 30-February 3. Ines would like to offer the opportunity to attend the meeting to Andrea Farparan since she won the Outstanding District Administrative Achievement award at the recent NJACD conference. Donald Patterson made a motion to allow any supervisor wishing to attend, Andrea Farparan and Ines Zimmerman or Michael Hill in Ines' place. Bob Dreyer seconded the motion and the motion was passed by the following roll call vote: Mr. Patterson – yes, Mr. Dreyer – yes, Mr. VanHise – yes and Mr. Buscaglia – yes.

XIV: Adjournment

Wayne VanHise made a motion to adjourn the meeting. Donald Patterson seconded the motion, and the motion was unanimously carried.

The next meeting is scheduled for Wednesday, January 13, 2016, at 1:30 pm.

Charles Buscaglia
Chairman

Christina F. LaBianca
Secretary