

FREEHOLD SOIL CONSERVATION DISTRICT

Regular Meeting
February 13, 2013

4000 Kozloski Road
Freehold, NJ

I. Call to Order

Chairman Charles Buscaglia called the meeting to order at 1:30 pm.

II. Pledge of Allegiance

III. Roll Call

Present

Absent

Charles Buscaglia

x

Bob Dreyer

x

Don Patterson

x

Roger Gravatt

x

Wayne Van Hise

x

Staff Present: Ines Grimm, Christina F. LaBianca and Mike Hill

Others Present: Doug Kauffman, Natural Resources Conservation Service

IV. Compliance Statement

Christina F. LaBianca confirmed that the Open Public Meetings Act had been satisfied by notifying the Asbury Park Press, the Home News, and Monmouth and Middlesex County Clerks.

V. Approval of Minutes

The Board members reviewed the minutes of the January 9, 2013, regular meeting. Roger Gravatt made a motion to approve the minutes of the regular meeting as presented. Wayne Van Hise seconded the motion. The motion was unanimously passed.

VI. Treasurer's Report (Read by Roger Gravatt)

The Board members reviewed the Treasurer's Report. Wayne Van Hise made a motion to approve the treasurer report as presented. Roger Gravatt seconded the motion. The motion was passed by the following roll call vote: Mr. Van Hise – yes, Mr. Gravatt – yes, and Mr. Buscaglia – yes.

VII. Bills for Payment

The list of bills for payment was reviewed. Roger Gravatt made a motion to pay the bills as presented. Wayne Van Hise seconded the motion. The motion passed by the following roll call vote: Mr. Gravatt – yes, Mr. Van Hise – yes, and Mr. Buscaglia – yes.

VIII. Correspondence

Education Report

February 4, 2013

This Week in Farm Bureau

Registration/Invitation to Central Jersey Vegetable Growers Meeting on February 25th in the Monmouth County Ag Building

New Jersey 2013 Envirothon newsletter. This is the event's 20th year. A request for donations was received for this event. Wayne Van Hise made a motion to donate \$500.00 to the NJACD for this event. Roger Gravatt seconded the motion and the motion was passed by the following roll call vote: Mr. Van Hise – yes, Mr. Gravatt – yes, and Mr. Buscaglia - yes

“Save the Date” notice for 2013 Regional Leadership Meetings: Central meeting is Thursday, April 11th at 6:00 in Yardville

IX. Committee Reports

A. Education Committee

1. Education Outreach:

- *Stewardship:* The 2013 Stewardship theme is “Where Does Your Water Shed?” and orders are coming in from teachers for the materials. They will receive them in April.
- *Plants for Pollinators:* We have twenty applications and are in the process of selecting ten new schools for 2013.
- *Trout in the Classroom:* Mid-year reports are due by the end of February. Trout Release Day at the Forest Resource Education Center will take place May 22nd.
- *Scholarships:* The 2013 scholarship applications are available on our website and a release has gone out to the newspapers, as well as online on Fast Web and Wintergreen Orchard House (college scholarship websites).
- *Annual Report:* Agency reports are trickling in.
- *Enviroscape:* The Enviroscape was used at the NOFA (Northeast Organic Farming Association) NJ Annual Food and Agriculture Winter Conference at Brookdale Community College.

2. NJ Conservation

- *Flower Show:* The NJ Conservation Partnership has a “Farm to Festival” display. The show is February 14th-17th at the NJ Convention Center in Edison.
- *Envirothon:* The next planning meeting is set for mid-March. Fundraising continues. A public relations committee has formed for the Envirothon. The first meeting was in early February. The 2013 Envirothon is set for May 4th at Camp Kettle Run, in Medford, NJ.

X. Reports from other agencies

Doug Kauffman, NRCS

- Accepting 2013 EQIP application until March 15th, so far eleven have been received.
- Accepting AMA program application until February 15th, so far one has been received.
- Two conservation agreements are ready for District signature:
 1. In New Brunswick. Roger Gravatt made a motion to sign the agreement. Wayne Van Hise seconded the motion and the motion was unanimously passed.
 2. In Cranbury. Roger Gravatt made a motion to sign the agreement. Wayne Van Hise seconded the motion and the motion passed unanimously.

XI. District Manager's Report

1. Audit:

- The report is almost complete. An Action Plan to address any recommendations will be prepared. A few Business Registration Certificates (BRC's) are needed. We are also working on getting copies of the front and back of checks. Our bank has converted to an on-line format and statements only had check fronts available.

2. Abbreviated Sandy filing:

- The SSCC is working on creating a "short" application for Sandy related reconstruction. There will be a reduced fee or flat fee for these projects (no more than \$200), a quick processing time and a limited plan will be required.

3. Fee Schedule:

- Ines presented a "slide show" with handouts to explain the 2014 fee schedule to be presented to the SSCC for acceptance. Roger Gravatt made a motion to accept the fee schedule justification and present the same to the Fee and Fiscal Subcommittee and the SSCC for final approval.

XII: *Old Business*

None to discuss at this time

XIII: *New Business*

1. Roger Gravatt made a motion to approve the attached list of certified plans. Wayne Van Hise seconded the motion and the motion passed.
2. There were no denied plans this month.
3. Roger Gravatt made a motion to approve the attached list of authorized stormwater permits. Wayne Van Hise seconded the motion and the motion passed unanimously.

XIV: Adjournment

- Due to scheduling conflicts in March, it was proposed that the March meeting be moved back one week to March 20th. All present agreed to the change. Christina will send out a 48-hour notice and post the change.
- Wayne Van Hise made a motion to adjourn the meeting. Roger Gravatt seconded the motion, and the motion was unanimously carried.

The next meeting is Wednesday, March 20, 2013, at 1:30 pm.

Charles Buscaglia
Chairman

Christina F. LaBianca
Secretary