

FREEHOLD SOIL CONSERVATION DISTRICT

Regular Meeting
January 8, 2014

4000 Kozloski Road
Freehold, NJ

I. Call to Order

Chairman Charles Buscaglia called the meeting to order at 1:30 pm.

II. Pledge of Allegiance

III. Roll Call

Present

Absent

Charles Buscaglia

x

Bob Dreyer

x

Don Patterson

x

Roger Gravatt

X

Wayne Van Hise

x

Staff Present: Ines Zimmerman and Christina F. LaBianca

Others Present: Nicole Ciccaglione, NRCS

IV. Compliance Statement

Christina F. LaBianca confirmed that the Open Public Meetings Act had been satisfied by notifying the Asbury Park Press, the Home News, and Monmouth and Middlesex County Clerks.

V. Approval of Minutes

The Board members reviewed the minutes of the December 4, 2013, regular meeting. Wayne Van Hise made a motion to approve the minutes of the regular meeting as presented. Don Patterson seconded the motion. The motion was unanimously passed.

VI. Treasurer's Report

The Board members reviewed the Treasurer's Report. Wayne Van Hise made a motion to approve the Treasurer Report as presented. Roger Gravatt seconded the motion. The motion was passed unanimously.

VII. Bills for Payment

The list of bills for payment was reviewed by the Committee of Purchase. Roger Gravatt made a motion to pay the bills as presented. Don Patterson seconded the motion and the passed by the following roll call vote: Mr. Van Hise – yes, Mr. Patterson – yes, Mr. Gravatt – yes, and Mr. Buscaglia – yes.

VIII. Correspondence

Education Report

December 11, 2013 NJ Agricultural Convention Registration, During the National NACD meeting. Don Patterson may attend if available.

December 17, 2013 Schedule of SSCC Committee meetings for 2014

December 30, 2013 EnSave will now reimburse Freehold SCD \$300 for Energy audits

A draft copy from the training committee of the Supervisors Manual was given out for review

IX. Committee Reports

Education Committee

1. Education Outreach:

- *Plants for Pollinators:* A release has gone out in several newspapers announcing the openings for the 2014 season. The application will be available on our website. The application deadline is 2/14/14.
- *Trout in the Classroom:* We have not had many reports of fish loss over the holiday break (thankfully). Our tank has about 100 trout. We are planning for the 2014 Trout Release Day at the Forest Resource Education Center that will take place in May.
- *Scholarships:* The 2014 Scholarship applications will be available on our website and a release has gone out to the newspapers.
- *Annual Report:* Requests for agency reports went out early this month with a requested deadline of 2/7/14.

2. NJ Conservation Partnership

- *NJ Flower Show:* Staff scheduling for the show will be set this month. The plants are at the Mercer County Community College greenhouse for forcing for the display. The show is February 13th-16th at the NJ Convention Center in Edison.
- *Envirothon:* A planning meeting is set for mid-January. Fundraising continues. The 2014 Envirothon is set for May 3rd at the School of Conservation in Sandyston.
- *Poster Contest:* Holly created the NJ brochure for the 2014 Poster Contest – *Dig Deeper: Mysteries in the Soil*. The brochure is being printed and will be mailed out to schools. It will also be posted on our website.

X. District Manager's Report

1. Fee Schedule Approved:

- The new fee schedule was approved at the December 9th SSCC meeting. It went into effect on January 1st, 2014. Copies were sent out with a memo to the engineers in our database and it was posted on our website.

2. Power Conditioning Unit

- The Monmouth County Agriculture building has some fluctuation in power to the building. The District would like to purchase a Power Unit that would protect out servers from any power surges that may come from the building electrical system. The total cost for the unit and installation is under \$1,400. Don Patterson made a motion to purchase the power unit to protect the District hardware. Roger Gravatt seconded the motion and the motion was passed by the following roll call vote: Mr. Patterson – yes, Mr. Gravatt – yes, Mr. Van His – yes, and Mr. Buscaglia yes.

3. Manalapan Grant

- The partners in the grant had a meeting at the District office in December with Princeton Hydro. We will need to get sealed bids soon for the work to be done in the basins and on shoreline stabilization and bacterra device. Ines met with Doug Widman about these bids since some of the bids items will exceed the bid threshold. Ines will also be meeting with Doug and Ms. Popkin, the supervisor for the Division of Purchasing for Monmouth County.

XI: Old Business

None at this time

XII: New Business

1. Don Patterson made a motion to approve the attached list of certified plans. Wayne Van Hise seconded the motion and the motion passed.
2. There were no denied plans.
3. Wayne Van Hise made a motion to approve the attached list of authorized stormwater permits. Roger Gravatt seconded the motion and the motion passed unanimously.

XIII: Reports from other agencies represented

Nicole Ciccaglione, NRCS

- Nine EQIP applications have been received and they are all eligible
- Three included AMA applications as well

XIV: Adjournment

Wayne Van Hise made a motion to adjourn the meeting. Roger Gravatt seconded the motion, and the motion was unanimously carried.

The next meeting is Wednesday, February 12, 2014, at 1:30 pm

Charles Buscaglia
Chairman

Christina F. LaBianca
Secretary