

FREEHOLD SOIL CONSERVATION DISTRICT

Regular Meeting
September 11, 2013

4000 Kozloski Road
Freehold, NJ

I. Call to Order

Chairman Charles Buscaglia called the meeting to order at 7:30 pm.

II. Pledge of Allegiance

III. Roll Call

Present

Absent

Charles Buscaglia

x

Bob Dreyer

x

Don Patterson

x

Roger Gravatt

x

Wayne Van Hise

x

Staff Present: Ines Grimm and Christina F. LaBianca

Others Present: Nicole Ciccaglione, Natural Resources Conservation Service

IV. Compliance Statement

Christina F. LaBianca confirmed that the Open Public Meetings Act had been satisfied by notifying the Asbury Park Press, the Home News, and Monmouth and Middlesex County Clerks.

V. Approval of Minutes

The Board members reviewed the minutes of the August 14, 2013, regular meeting. Wayne Van Hise made a motion to approve the minutes of the regular meeting as presented. Roger Gravatt seconded the motion. The motion was unanimously passed.

VI. Treasurer's Report (read by Roger Gravatt)

The Board members reviewed the Treasurer's Report. Wayne Van Hise made a motion to approve the Treasurer Report as presented. Roger Gravatt seconded the motion. The motion was passed by the following roll call vote: Mr. Gravatt – yes, Mr. Van Hise – yes, and Mr. Buscaglia – yes.

VII. Bills for Payment

The list of bills for payment was reviewed. Roger Gravatt made a motion to pay the bills as presented. Wayne Van Hise seconded the motion. The motion passed by the following roll call vote: Mr. Van Hise – yes, Mr. Gravatt – yes, and Mr. Buscaglia – yes.

VIII: Reports from other agencies represented

Nicole Ciccaglione, NRCS

- The deadline is 9/16/13 for the DCP program through FSA

- End of September is the end of the 2013 fiscal year
- Good start for requests for the 2014 fiscal year
- The NJACD State Meeting will be October 27-28 in Avalon, NJ. A tentative agenda was given out for review.
- New Jersey placed 35th at the National Envirothon competition. The event was won by New York.

IX. Correspondence

Education Report

August 23, 2013 Copy of letter to Brian McLendon, NJDEP regarding Infiltrations Basin Summary Sheets from Cape-Atlantic SCD. The original request for the basin information came to the districts directly from NJDEP, it did not go through the SSCC office. A new request is being drafted to go through the SSCC and be more specific with the criteria of the information needed with a new due date as well.

August 26, 2013 Copy of Fax to Boynton & Boynton regarding grant agreement insurance coverage

X. Committee Reports

Education Committee

1. Education Outreach:

- *County Fairs:* The Middlesex County Fair was well attended, and ran for a full week. Our display included a small pollinator garden. We gave out literature, activity books, gliders, posters, seed packets, photo contest and Tour de Farms information.
- *Garden Field Day:* We had the Soil Tunnel at this even at the Middlesex E.A.R.T.H. Center. We also provided our display board and literature for this event.
- *Birds, Bugs and Beyond:* We had the Soil Tunnel at Birds, Bugs & Beyond Day hosted by 4-H and the Master Gardeners at our building. Over 300 visitors went through the tunnel as they entered the event.
- *Trout in the Classroom:* The equipment and supplies will be delivered this month. We have three new teachers joining the program this year.
- *Photo Contest:* The release has been sent to newspapers and is on our website. Monmouth and Middlesex parks have received copies of the brochure, along with the Forest Resource Education Center. The deadline is October 18th.

2. NJ Conservation

- Holly is creating the NJ brochure for the 2014 Poster Contest- "Dig Deeper: Mysteries in the Soil."

XI. District Manager's Report

1. *SSCC Subcommittee Report:*

- Each of the four subcommittees have been asked to present their progress reports at the October SSCC meeting

2. *NACD National Meeting:*

- The 2014 National Meeting will be held in Anaheim, CA. Will reserve rooms now and determine/confirm registration attendees in December.

3. *Purchase of Vehicle:*

- The bids were published in the newspaper as well as posted on our District bulletin board and website.

4. *Health Care Notification:*

- A copy of the Affordable Health Care Act information sheet was given to each employee, each one had to initial receipt of the notice.

5. *Sandy Applications*

- The Governor's office did not sign the Sandy Law
- The District is still going to assist/help those affected by Sandy as soon as possible.

6. *Fee Schedule Response*

- Ines received a second set of questions from Frank Minch. She answered all the questions and replied to him within one day.
- There were many questions as to how the reserve balance was calculated.
- Hopefully it will be presented for approval at the October SSCC meeting.

7. *Audit Progress*

- The Auditor will be coming in tomorrow to ask a few questions that come up while preparing the audit. We will go over the draft as well to make sure all monies were properly accounted for and that the fixed assets match.
- We will have the completed audit prior to the October board meeting.

XII: Old Business

- None at this time

XIII: New Business

1. Roger Gravatt made a motion to approve the attached list of certified plans. Wayne Van Hise seconded the motion and the motion passed.
2. There were no denied plans.
3. Wayne Van Hise made a motion to approve the attached list of authorized stormwater permits. Roger Gravatt seconded the motion and the motion passed unanimously.

XIV: Adjournment

Wayne Van Hise made a motion to adjourn the meeting. Roger Gravatt seconded the motion, and the motion was unanimously carried.

The next meeting is Wednesday, October 9, 2013, at 7:30 pm.

Charles Buscaglia
Chairman

Christina F. LaBianca
Secretary