

## FREEHOLD SOIL CONSERVATION DISTRICT

Regular Meeting  
December 14, 2016

4000 Kozloski Road  
Freehold, NJ

*I. Call to Order*

Chairman Charles Buscaglia called the meeting to order at 1:30 pm.

*II. Pledge of Allegiance*

*III. Roll Call*

*Present*

*Absent*

Charles Buscaglia

x

Bob Dreyer

x

Don Patterson

x

Roger Gravatt

x

Wayne Van Hise

x

Staff Present: Ines Zimmerman and Christina F. LaBianca

Others Present: Clare Flanagan, Natural Resources Conservation Service

*IV. Compliance Statement*

Christina F. LaBianca confirmed that the Open Public Meetings Act had been satisfied by notifying the Asbury Park Press, the Home News, and Monmouth and Middlesex County Clerks.

*V. Approval of Minutes*

The Board members reviewed the minutes of the October 12<sup>th</sup>, 2016, regular meeting. Bob Dreyer made a motion to approve the minutes of the regular meeting as presented. Donald Patterson seconded the motion. The motion was unanimously passed.

*VI. Treasurer's Report*

The Board members reviewed the Treasurer's Report. Bob Dreyer made a motion to approve the Treasurer Reports as presented for November and December. Roger Gravatt seconded the motion. The motion was passed by the following roll call vote: Mr. Dreyer – yes, Mr. Patterson – yes, Mr. Gravatt – yes, Mr. VanHise – yes and Mr. Buscaglia – yes.

*VII. Bills for Payment*

The board reviewed the bills for payment for November (in the amount of \$161,729.47, list attached) as approved by the Committee of Purchase. The board also reviewed the bills for payment for December (in the amount of \$172,050.36, list attached). Bob Dreyer made a motion to pay the bills as presented. Wayne VanHise seconded the motion. The motion passed by the following roll call vote: Mr. Patterson – yes, Mr. Dreyer – yes, Mr. Gravatt – yes, Mr. VanHise – yes, and Mr. Buscaglia – yes.

VIII. Correspondence

Education Reports for November and December

Sample form from Department of Agriculture regarding Soil Restoration. This form explains the standard soil change and includes a sample of the data sheet to be used for remediation work and collection of work performed data. There is some concern from the staff: what if the numbers are close, who determines the actual approval? The SSCC is planning additional training on this in the spring.

October 25, 2016 A copy of correspondence between Stacy Brady and Hunter Brickhead regarding solar panels. The engineering community appreciated the “real time” observations provided.

October 31, 2016 NJ Agricultural Society annual campaign request for a donation

IX. Committee Reports

**A. Education Committee - NOVEMBER**

1. Education Outreach:

- *Monroe Green Fair:* Brian and Courtney attended the Green Fair in Monroe Twp. where over 2,500 visitors went through the Soil Tunnel.
- *Trout in the Classroom:* Eggs were delivered to all the schools. Eggs have hatched across the state. We are continuing to raise rainbow trout instead of brook trout.
- *Photo Contest:* 20 entries were received this year. The winners will be selected and notified by the end of the month.
- *Plants for Pollinators:* Reports are coming in from teachers on their fall garden activities and observations.

2. NJ Conservation

- *Poster Contest:* Holly is finishing the brochure for the poster contest this year. The theme for the 2017 Poster Contest – “Healthy Soils Are Full of Life.”
- *Envirothon:* The first meeting will be taking place this month. The 2017 event will be held at Schooley’s Mountain County Park in Washington, NJ. Holly is editing the Envirothon annual newsletter.
- *Flower Show:* We are planning for the 2017 Flower Show, which will be February 23-26. The theme is “Color the World.”

**Education Committee - DECEMBER**

1. Education Outreach:

- *Trout in the Classroom:* We have 24 schools in the program this year. The rainbow trout have hatched and are doing well.

- *Photo Contest:* The winners have been selected and will receive: 1<sup>st</sup>-\$200, 2<sup>nd</sup>-\$100, and 3<sup>rd</sup>-\$75, and they are:
  - 1<sup>st</sup>-Raymond Salani III, Tinton Falls, “Sailor’s Delight”
  - 2<sup>nd</sup>-Robin Muller, Freehold, “Seal”
  - 3<sup>rd</sup>-Marguerite Romano, Freehold, “Belmar Sunset”
- *Plants for Pollinators:* The PPIC teacher application will be posted online and a press release will be sent out for available kits. The application deadline is January 27<sup>th</sup>.
- *Annual Report:* Requests for agency reports will go out this month

## 2. NJ Conservation

- *Poster Contest:* The contest brochures will be printed for the poster contest with this year’s theme of “Healthy Soils Are Full of Life,” which will be mailed out to schools. It is already posted on our website.
- *Envirothon:* Fundraising has begun for the event. The 2017 event will be held at Schooley’s Mountain County Park in Washington, NJ. Holly is editing the newsletter.
- *Flower Show:* The planning committee will meet again this month. The 2017 Flower Show dates are February 23-26. The theme is “Color the World.”

## X. District Manager’s Report

### 1. Fiscal Year 2016 Audit

- The completed audit was sent to the board members last month for review since there was no regular meeting. Bob Dreyer made a motion to accept the audit as presented and to send a copy to the State Soil Conservation Committee as well as keep a copy here in the District office. Wayne VanHise seconded the motion the motion was unanimously passed.

### 2. Manalapan Grant Update

- Station #37 has been completed.
- We plan to request the next draw down amount to go out to bid on the next two projects.

### 3. District Vehicles

- After further review, it was determined that the Ford Ranger is still in good shape and we will hold off until FY2018 for the replacement. Ford may bring back the Ranger or similar model by then as well.

### 4. Destruction Request

- The board was made aware that a list of files with completion dates of prior December 31, 2009 will be presented at the January meeting for destruction.

5. Plan Received

- The number of plans received this calendar year is up 22% over last year.

Bob Dreyer made a motion to accept and file the District Manager's report as presented. Donald Patterson seconded the motion and the motion was unanimously passed.

*XI. Reports from other agencies represented*

**Clare Flanagan – NRCS**

- A new Client Gateway, online portal is being introduced. NRCS Is looking for any farmers that are willing to try the new software, and sit in on a panel discussion at the NACD National Meeting in Denver, CO. A stipend will be given towards your travel expenses.
- There is one cooperator agreement ready for District signature in Marlboro on block 419, lot 4.13. Bob Dreyer made a motion to sign the agreement. Wayne VanHise seconded the motion and the motion was unanimously passed.
- There are three conservation plans ready for District signature: in Howell on tract 2087, in Millstone on tract 1830, and in Howell on tract 1384. Bob Dreyer made a motion to sign the three plans. Roger Gravatt seconded the motion and the motion passed unanimously.
- Ranking for all eligible EQIP applications will be done in February. There were 11 applications for Middlesex County and 12 for Monmouth County.

*XII: Old Business*

- There was no old business to discuss this month.

*XIII: New Business*

1. Bob Dreyer made a motion to approve the attached lists for November and December of certified Soil Erosion and Sediment Control plans. Donald Patterson seconded the motion and the motion passed unanimously.
2. Bob Dreyer made a motion to approve the attached lists for November and December of denied Soil Erosion and Sediment Control plans. Donald Patterson seconded the motion and the motion passed unanimously.
3. The Board has acknowledged the list of Authorizations to Discharge permits granted by the NJ DEP.
4. The NACD Annual Meeting is January 28<sup>th</sup> to February 1<sup>st</sup> in Denver, CO. Bob Dreyer made a motion for any supervisor, the District Manager and the Administrative Services Manager to attend the conference. Wayne VanHise seconded the motion and the motion was passed by the following roll call vote: Mr. Dreyer – yes, Mr. VanHise – yes, Mr. Patterson – yes, Mr. Gravatt – yes, and Mr. Buscaglia – yes.

*XIV: Adjournment*

Donald Patterson made a motion to adjourn the meeting. Roger Gravatt seconded the motion, and the motion was unanimously carried.

The next meeting is scheduled for Wednesday, January 11, 2017, at 1:30 pm.

Charles Buscaglia  
Chairman

Christina F. LaBianca  
Secretary