

FREEHOLD SOIL CONSERVATION DISTRICT

Regular Meeting
March 22, 2018

4000 Kozloski Road
Freehold, NJ

I. Call to Order

Chairman Charles Buscaglia called the meeting to order at 1:30 pm.

II. Pledge of Allegiance

III. Roll Call

Present

Absent

Charles Buscaglia

x

Bob Dreyer

x

Don Patterson

x

Roger Gravatt

x

Wayne Van Hise

x

Staff Present: Michael Hill and Christina LaBianca

Others Present: Clare Flanagan, Natural Resource Conservation Service

IV. Compliance Statement

Christina F. LaBianca confirmed that the Open Public Meetings Act had been satisfied by notifying the Asbury Park Press, the Home News, and Monmouth and Middlesex County Clerks.

V. Approval of Minutes

The Board members reviewed the minutes of the February 14, 2018, regular meeting. Robert Dreyer made a motion to approve the minutes of the regular meeting as presented. Charles Buscaglia seconded the motion. The motion passed unanimously.

VI. Treasurer's Report

The Board members reviewed the Treasurer's Report. Donald Patterson made a motion to approve the Treasurer Report as presented. Robert Dreyer seconded the motion. The motion was unanimously passed.

VII. Bills for Payment

The board reviewed the bills for payment for March (in the amount of \$238,160.08, list attached). Robert Dreyer made a motion to pay the bills as presented. Donald Patterson seconded the motion. The motion passed by the following roll call vote: Mr. Dreyer – yes, Mr. Patterson – yes and Mr. Buscaglia – yes.

VIII. Correspondence

Education Report

February 26, 2018 This Week in Farm Bureau

Notice for a Breakfast Meeting on March 22nd with NRCS
local work groups

FSCD Application comparison between 2017-2018

IX. Committee Reports

A. Education Committee

1. Education Outreach:

- *Plants for Pollinators:* New schools for 2018 will be selected and all of the teachers have returned their letters of agreement. The kits will be assembled and delivered by next month.
- *Trout in the Classroom:* Mid-project reports have been received. Trout Release Day at the Forest Resource Education Center will take place May 16th.
- *Scholarships:* The 2018 Scholarship applications are available on our website and a release has gone out to the local newspapers, colleges and online scholarship sites.
- *Annual Report:* Agency reports are coming in.
- *Stewardship:* The 2018 Stewardship “*Watersheds: Our Water, Our Home*” materials will be ordered and will be distributed by Earth Day.

2. NJ Conservation Partnership

- *NJ Flower Show:* Over 25,000 people attended the NJ Flower & Garden Show. The NJ Conservation Partnership display of “WALL-E: Changing Trash into an Urban Garden” was very well received and we distributed our entire supply of seeds and literature. The display won 8 ribbons. Four 1st place awards for: Most Educational, Best Environmental Focus, Most Colorful and Best Plant Material and three 2nd place awards for: Most Practical Backyard Design, Best Staging and Best Interpretation of Theme. It also won the 3rd place Peoples’ Choice Award.
- *Envirothon:* Teams are registering. A planning meeting is set for the end of March. The 2018 Envirothon is set for May 5th at Camp Grice in Salem County.
- *NJ Conservation Poster Contest:* Posters are due and will be judged this month. First place winners will be submitted to Trenton for the state level contest.

X. District Manager's Report

1. Regional Supervisor Meetings:

The meeting set for Tuesday, March 20th at Villa Mannino in Bordentown, has been rescheduled for Tuesday, March 27th. All other information remains the same. All supervisors and Ines have been registered as well as Michael Hill (30) and Sharon Robertson (15) who will be receiving recognition of years of service awards. Others receiving these awards but unable to attend include: Ben Shotland (25), Timothy Thomas (20), Stephen Grosch (15) and Brian Governale (10).

2. Exempt Municipality Reports

Reports for the municipalities that the District regulates (Freehold Township, Manalapan Township, Middlesex Borough, Neptune Township, Ocean Township, Old Bridge Township, South Brunswick Township, South Plainfield Borough, and Woodbridge Township) the forms have been completed and signed. The report for Piscataway Township has been completed by Brian Governale and Courtney Davidson and the District is issuing an overall rating of *Satisfactory*.

3. Staffing

Stacy Abrahamsen-Brady will be out on sick leave for 10-12 weeks. Her duties have been reassigned to senior staff.

Ines has recommended that due to the work load that another site inspector be hired. Former employee, Paul Noone, is available to return to the District in April. Ines recommends to the Board that we rehire Mr. Noone at his previous rate of pay. Donald Patterson made a motion based on the recommendations of Ines M. Zimmerman and Michael J. Hill that the District rehire Paul Noone at his previous rate of pay beginning on a pay period in April. Robert Dreyer seconded the motion and the motion was passed by the following roll call vote: Mr. Patterson – yes, Mr. Dreyer – yes and Mr. Buscaglia – yes.

4. Bid Award – Manalapan Brook Grant

A bid opening for the Retrofit of the Basin at Station #84 took place on March 9th at the office of Princeton Hydro, the consultant for the grant. Three bids were received. The winning bid is to be awarded to The Dawson Corporation in the amount of \$74,915.00. Although, at this time there are not sufficient funds in the Manalapan Brook Grant banking account to cover the total expense. Per Resolution 2018-008, it is stated that the current checking account balance is \$67,933.13 with an expected disbursement from NJDEP in the amount of \$90,000 within the next 30 days. The resolution therefore states that the bid be awarded to The Dawson Corporation and that Dawson may spend up to \$40,000 for preliminary supplies while awaiting the NJDEP disbursement. (See attached copies of the bid opening minutes as well as Resolution 2018-008).

5. Computer Repair Update

Per a quotation received from Intellec Solutions of New Jersey, the repairs needed to the computer system/software repair will be \$12,500. Per Resolution 2018-009 Robert Dreyer made a motion to enter into a contract not to exceed \$12,500 with Intellec Solutions of New Jersey for the computer system/software repair. Donald Patterson seconded the motion and the motion was passed by the follow roll call vote: Mr. Dreyer – yes, Mr. Patterson – yes and Mr. Buscaglia – yes. (See attached copies of Resolution 2018-009, Availability of Funds and Notice of Contract Awarded).

XI: Old Business

There was no old business to discuss at this time.

XII: New Business

1. Robert Dreyer made a motion to approve the attached list for certified Soil Erosion and Sediment Control plans. Donald Patterson seconded the motion and the motion passed unanimously.
2. There were no denials this month.
3. The Board acknowledged the list of Authorizations to Discharge permits granted by the NJ DEP.

XIII: Reports from other agencies represented

Clare Flanagan, NRCS

- There is one conservation agreement ready for District signature for Cream Ridge on block 16, lot 12. Robert Dreyer made a motion to sign the conservation agreement. Donald Patterson seconded the motion and the motion was unanimously passed.
- There are two Cost Share Agreements ready for District signature:
 1. For Don Patterson in Cranbury. Robert Dreyer made a motion to sign this cost share agreement. Charles Buscaglia seconded the motion and the motion was passed by the following roll call vote: Mr. Dreyer – yes, Mr. Buscaglia – yes and Mr. Patterson recused himself from this vote.
 2. For tract 1711 in Upper Freehold. Robert Dreyer made a motion to sign this cost share agreement. Donald Patterson seconded the motion and the motion was passed by the following roll call vote: Mr. Dreyer – yes, Mr. Patterson – yes and Mr. Buscaglia – no.

XIV: Adjournment

Robert Dreyer made a motion to adjourn the meeting at 3:08 pm. Donald Patterson seconded the motion, and the motion was unanimously carried.

The next meeting is scheduled for Wednesday, April 11th, 2018, at 7:30 pm.

Charles Buscaglia
Chairman

Christina F. LaBianca
Secretary