

FREEHOLD SOIL CONSERVATION DISTRICT

Regular Meeting
April 11, 2018

4000 Kozloski Road
Freehold, NJ

I. Call to Order

Chairman Charles Buscaglia called the meeting to order at 7:30 pm.

II. Pledge of Allegiance

III. Roll Call

Present

Absent

Charles Buscaglia

x

Bob Dreyer

x

Don Patterson

x (medical)

Roger Gravatt

x

Wayne Van Hise

x

Staff Present: Ines Zimmerman and Christina LaBianca

Others Present: None

IV. Compliance Statement

Christina F. LaBianca confirmed that the Open Public Meetings Act had been satisfied by notifying the Asbury Park Press, the Home News, and Monmouth and Middlesex County Clerks.

V. Approval of Minutes

The board members reviewed the minutes of the March 22, 2018, regular meeting. There was a discussion regarding resolution 2018-008. The minutes were approved and the resolution will be revisited later in this meeting. Robert Dreyer made a motion to approve the minutes of the regular meeting. Charles Buscaglia seconded the motion. The motion passed unanimously.

VI. Treasurer's Report (read by Wayne VanHise)

The board members reviewed the Treasurer's Report. Wayne VanHise made a motion to approve the Treasurer Report as presented. Roger Gravatt seconded the motion. The motion was passed by the following roll call vote: Mr. VanHise – yes, Mr. Dreyer – yes, Mr. Gravatt – yes and Mr. Buscaglia – yes.

VII. Bills for Payment

The board reviewed the bills for payment for April (in the amount of \$245,884.18, list attached). Robert Dreyer made a motion to pay the bills as presented. Wayne VanHise seconded the motion. The motion passed by the following roll call vote: Mr. Dreyer – yes, Mr. VanHise – yes, Mr. Gravatt – yes, and Mr. Buscaglia – yes.

VIII. Correspondence

Education Report

IX. Committee Reports

A. Education Committee

1. Education Outreach:

- *County Fairs:* We have applied for space in both County Fairs.
- *Plants for Pollinators:* Kits will be delivered to eight new schools and seed and starter soil will go to the 23 schools. All the teachers were excited to have their equipment.
- *Trout in the Classroom:* We started promotion for two new schools to join TIC for 2018-2019. New release permits from NJDEP have been delivered and are now good for three years.
- *Scholarships:* The 2018 Scholarship applications are available on our website and a release has gone out to the local newspapers, colleges and online scholarship sites. The deadline is April 27th.
- *Annual Report:* Agency reports are coming in.
- *Stewardship:* The 2018 Stewardship “*Watersheds: Our Water, Our Home*” materials will be printed and will be used by 3,000 students.

2. NJ Conservation Partnership

- *NJ Flower Show:* Thirty-one teams are registered. Fundraising continues. The Central Jersey Team Training will be held this month at the Forest Resource Education Center for 52 students. The 2018 Envirothon is set for May 5th at Camp Grice in Salem County.
- *NJ Conservation Poster Contest:* District winners were selected and first place entries will be submitted to Trenton for the State level contest.

X. District Manager’s Report

1. FY2019 Budget Highlights:

Non-standard line item purchases include:

- Purchase 2019 Ford Ranger for \$24,000 and trade in 2009 Ford Escape for an estimate of \$3,000
- Purchase two technical computers towers, one laptop, one server with replacement software for the server and installation for \$11,250
- Tablets for the field staff (8 x \$300) for \$2,400 and \$875 for the software
- Purchase new copier/fax/scanner/network printer to replace current one which is six years old for \$7,000

2. Manalapan Brook Grant Status:

With the current balance of the grant and the cost of the bid awarded, there is a shortage of funds in the grant account. All necessary paperwork showing expenditures along with the request of funds have been sent to NJDEP for disbursement. While awaiting this disbursement of funds, the District has funds available in category six of the approved fiscal year 2018 budget which will cover the difference. Roger Gravatt made a motion to allow the District to pay the difference to The Dawson Corporation in the event the project is completed before the NJDEP disbursement is received. Wayne VanHise seconded the motion and the motion was passed by the following roll call vote: Mr. Gravatt – yes, Mr. VanHise – yes, Mr. Dreyer – yes, and Mr. Buscaglia – yes. Also, as discussed in the approval of the March minutes, Resolution 2018-010 will be created to address the availability of funds and will supersede resolution 2018-008.

3. Local Workgroup Meeting:

The meeting was originally scheduled for late March, but was postponed due to snow. The meeting was held in the Monmouth County Agricultural Building on April 9th. The meeting was well attended. One of the new and emerging groups to join the traditional crop growers were oystermen. Also in attendance was a group that is opening a distillery in Colts Neck that was looking for assistance with growing their own hops.

4. Changes to Soil Restoration Requirements:

The requirements have been slightly modified from the original rules that were implemented in December 2017. Areas of redevelopment have different requirements. A new technical bulletin with the changes as to what areas do not apply will be released by the SSCC soon.

5. Sayreville Determination:

Ines has had numerous conversations with the State office regarding the status of Sayreville's Exempt Municipality status. All of the District findings were presented to SSCC and thus forwarded to the Attorney General's office for final determination of status. At this time, that determination has not been finalized.

XI: Old Business

There was no old business to discuss at this time.

XII: New Business

1. Robert Dreyer made a motion to approve the attached list for certified Soil Erosion and Sediment Control plans. Donald Patterson seconded the motion and the motion passed unanimously.
2. There were no denials this month.

3. The Board acknowledged the list of Authorizations to Discharge permits granted by the NJ DEP.

XIII: Reports from other agencies represented

None

XIV: Adjournment

Wayne VanHise made a motion to adjourn the meeting at 9:27 pm. Robert Dreyer seconded the motion, and the motion was unanimously carried.

The next meeting is scheduled for Wednesday, May 9th, 2018, at 7:30 pm.

Charles Buscaglia
Chairman

Christina F. LaBianca
Secretary