

## FREEHOLD SOIL CONSERVATION DISTRICT

Regular Meeting  
November 14, 2018

4000 Kozloski Road  
Freehold, NJ

*I. Call to Order*

Chairman Charles Buscaglia called the meeting to order at 7:30 pm.

*II. Pledge of Allegiance*

*III. Roll Call*

*Present*

*Absent*

Charles Buscaglia

x

Bob Dreyer

x

Don Patterson

x

Roger Gravatt

x

Wayne Van Hise

x

Staff Present: Ines Zimmerman and Christina F. LaBianca

Others Present: none

*IV. Compliance Statement*

Christina F. LaBianca confirmed that the Open Public Meetings Act has been satisfied by notifying the Asbury Park Press, the Home News, and Monmouth and Middlesex County Clerks.

*V. Approval of Minutes*

The Board members reviewed the minutes of the October 10, 2018, regular meeting. Wayne VanHise made a motion to approve the minutes of the regular meeting as presented. Robert Dreyer seconded the motion. The motion passed unanimously.

*VI. Treasurer's Report*

The Board members reviewed the Treasurer's Report. Robert Dreyer made a motion to approve the Treasurer Report as presented. Roger Gravatt seconded the motion. The motion passed unanimously.

*VII. Bills for Payment*

The Board reviewed the bills for payment for November (in the amount of \$198,522.65, list attached). Robert Dreyer made a motion to pay the bills as presented. Wayne VanHise seconded the motion. The motion passed by the following roll call vote: Mr. Gravatt – yes, Mr. Dreyer – yes, Mr. Patterson – yes, Mr. VanHise – yes, and Mr. Buscaglia – yes.

*VIII. Correspondence*

October 17, 2018

Letter to Jay Springer, Section Chief NJDEP, regarding contact attempts for grant discussions (also emails)

October 19, 2018

This Week in Farm Bureau

October 26, 2018            This Week in Farm Bureau

October 30, 2018            Memo from Jeffrey Everett, Deputy Executive Director of Farmland Preservation, regarding available grant funding for deer fencing

2017-2018 Application Comparison

IX. Committee Reports

**A. Education Committee**

1. Education Outreach:

- *Trout in the Classroom:* The eggs were delivered to all the schools. Eggs have hatched across the state. We are continuing to raise rainbow trout instead of brook trout.
- *Photo Contest:* Entries were received for this year. The winners will be selected and notified by the end of the month.
- *Plants for Pollinations:* Reports are coming in from teachers on their fall garden activities and observations.

2. NJ Conservation

- *Poster Contest:* Holly finished the brochure for the contest this year. The theme for the 2019 Poster Contest is: *Life in the Soil: Dig Deeper*
- *Envirothon:* A meeting will take place this month. The 2019 event will be held at Great Times Day Camp in Camden County. Holly is editing the annual Envirothon newsletter.
- *Flower Show:* We are planning for the 2019 Flower Show, which will be later this year, April 25-28.

X. District Manager's Report

1. Fiscal Year 2018 Audit

- The FY2018 completed audit was presented to the Board for review and approval. Robert Dreyer made a motion to accept the FY18 as presented and forward a copy to the SSCC. Roger Gravatt seconded the motion and the motion unanimously passed.

2. Vehicle Bids

- Two dealership and one private bid was received. The private bid was larger than the trade-in pricing from the dealerships; therefore, it is the recommendation of the Board that the bid of \$19,597.00 for a 2019 Escape from Hertrich Fleet and the private bid of \$5,000 for the 2009 Ford Escape from Ines M. Zimmerman be accepted. Wayne VanHise made a motion to accept the recommendation of the Board. Robert Dreyer seconded the motion and the motion was passed by the following roll call: Mr. VanHise – yes, Mr. Dreyer – yes, Mr. Patterson, Mr. Gravatt – yes, and Mr. Buscaglia – yes. The Availability of Funds and Resolution of the purchase attached.

3. Resolution of State Cost Share
  - A question has been raised regarding how irrigation wells are being reimbursed
  - Trying to adopt a local table of costs for this reimbursement
  - The SADC is looking for support to have this issue discussed at the SSCC Annual Conference on November 19<sup>th</sup>.
  - Robert Dreyer made a motion to have Ines will write a letter to the NJACD on behalf of the Board of Supervisors to consider a resolution for the State Cost Share modification. Donald Patterson seconded the motion and the motion was unanimously passed.
4. NJACD Annual Conservation Partnership Meeting
  - Since there will be ethics certification and technical training at the annual meeting, the entire technical staff will be attending this year's meeting along with Ines. Mike Hill is on vacation this day and the clerical staff with Holly Reynolds will stay in the office to conduct regular business.
5. Sayreville Review
  - Ines, Brian, Courtney and Frank Minch had a meeting with the Sayreville Borough Administrator to discuss the status of the Exempt status of the Borough.

*XII: Old Business*

- The hotel reservations for the NACD annual conference have been made. The early bird special pricing for registration for the conference ends December 14<sup>th</sup>; therefore, the Board will let Christina know who plans to attend at the December board meeting.

*XIII: New Business*

1. Bob Dreyer made a motion to approve the attached list for July of certified Soil Erosion and Sediment Control plans. Roger Gravatt seconded the motion and the motion passed unanimously.
2. There were no denied Soil Erosion and Sediment Control plans this month.
3. The Board has acknowledged the list of Authorizations to Discharge permits granted by the NJ DEP.

*XIV: Reports from Other Agencies*

Clare Flanagan dropped of four conservation plans and two conservation agreements that are ready for District signature.

**Conservation Plans**

East Brunswick, Tract 1219

Monroe Township, Tract 1051

Manalapan, Tract 3006

Manalapan, Tract 401

Donald Patterson made a motion to sign the four conservation plans as presented. Wayne VanHise seconded the motion and the motion passed unanimously.

**Conservation Agreements**

Monroe Township, Block 30, Lot 8.7

Upper Freehold, Block 50, Lot 11.04

Wayne VanHise made a motion to sign the two conservation agreements as presented. Robert Dreyer seconded the motion and the motion unanimously passed.

*XV: Adjournment*

Wayne VanHise made a motion to adjourn the meeting. Roger Gravatt seconded the motion, and the motion unanimously carried.

The next meeting is scheduled for Wednesday, December 12, 2018, at 1:30 pm.

Charles Buscaglia  
Chairman

Christina F. LaBianca  
Secretary