

## FREEHOLD SOIL CONSERVATION DISTRICT

Regular Meeting  
January 9, 2019

4000 Kozloski Road  
Freehold, NJ

*I. Call to Order*

Chairman Charles Buscaglia called the meeting to order at 1:30 pm.

*II. Pledge of Allegiance*

*III. Roll Call*

*Present*

*Absent*

Charles Buscaglia

x

Bob Dreyer

x

Don Patterson

x

Roger Gravatt

x

Wayne Van Hise

x

Staff Present: Ines Zimmerman and Christina F. LaBianca

Others Present: Clare Flanagan, Natural Resources Conservation Services  
Dennis McNamara, Rutgers Cooperative Extension

*IV. Compliance Statement*

Christina F. LaBianca confirmed that the Open Public Meetings Act has been satisfied by notifying the Asbury Park Press, the Home News, and Monmouth and Middlesex County Clerks.

*V. Approval of Minutes*

The Board members reviewed the minutes of the December 12, 2018, regular meeting. Wayne VanHise made a motion to approve the minutes of the regular meeting as presented. Roger Gravatt seconded the motion. The motion passed unanimously

*VI. Treasurer's Report*

The Board members reviewed the Treasurer's Report. Wayne VanHise made a motion to approve the Treasurer Report as presented. Robert Dreyer seconded the motion. The motion passed unanimously.

*VII. Bills for Payment*

The Board reviewed the bills for payment for January (in the amount of \$161,984.73, list attached). Roger Gravatt made a motion to pay the bills as presented. Robert Dreyer seconded the motion. The motion passed by the following roll call vote: Mr. Gravatt – yes, Mr. Dreyer – yes, Mr. VanHise – yes, Mr. Patterson – yes, and Mr. Buscaglia – yes.

*VIII. Correspondence*

Education Report

- December 11, 2018      SSCC approval of Freehold Soil Conservation District fee schedule modification
- December 13, 2018      Election of District Supervisors to SSCC Committee
- December 2018          Engineering Activities Report from John Showler, State Erosion Control Engineer

2019 SSCC / Department of Agriculture meeting schedule

SSCC will be adopting the NRCS cost share reimbursement table with a localized table. Each District should approve their local table by January 15<sup>th</sup>. A modification/addendum for well reimbursement is still being reviewed. Robert Dreyer made a motion to adopt the overall cost share table at the local level subject to the modification for increased allowances for wells. Wayne VanHise seconded the motion and the motion was passed unanimously.

A single-family project in Rumson named the District as part of a Tort claim in 2017. The issue was stormwater drainage which is the responsibility of the municipality. The claim has been settled between the builder and the homeowner.

IX. Committee Reports

**A. Education Committee**

1. Education Outreach:

- *Plants for Pollinations:* A release has been issued to several newspapers and the application will be available on our website. The application deadline is February 28, 2019.
- *Trout in the Classroom:* We had a few reports of fish losses over the holiday break. We are planning for the 2019 Trout Release Day at the Forest Resource Education Center in May.
- *Scholarships:* The 2019 scholarship applications will be available on our website and a release has gone out to the newspapers.
- *Annual Report:* Requests for agency reports will go out early this month with a requested deadline of February 28<sup>th</sup>.

2. NJ Conservation

- *Envirothon:* A planning meeting is set for mid-January. Fundraising continues. The 2019 event is set for May 11<sup>th</sup> at Great Times Day Camp in Camden County.
- *Poster Contest:* Holly created the NJ 2019 Poster Contest brochure. The theme is: *Life in the Soil: Dig Deeper.* The brochure is printed and will be mailed out to schools and is already posted on our website.

X. District Manager's Report

1. Destruction Request

- All records with a completed date of December 31, 2011 and prior are ready for destruction. Christina would like approval to begin the destruction process with request in Artemis . Robert Dreyer made a motion to begin processing and perform the destruction once Artemis request is approved. Donald Patterson seconded the motion and the motion was unanimously passed.

2. NACD Annual Conference

- Ines and Courtney Davidson are the attendees this year. Ines will be presenting the work being done with the Open Space Conservation Cooperative, the District's non-profit program.

3. Self Assessment for Conservation Districts

- Ines and Steve were able to create the district assessment survey to distribute to each district for completion on-line. The initial survey will take about an hour to complete. Four districts have completed it so far.

4. NRCS & FSCD Cross Training

- Courtney has been working toward NRCS apprentice status. At this time she requires more access to the NRCS files and computers. Presently have the staff to complete the conservation plan workload, Courtney would be able to assist with these plans. In the future, the District would be prepared to offer more assistance with these projects.

*XII: Old Business*

The Nearmap system has been very helpful with the day to day operations of the District and the renewal period is coming up. Ines and Steve are trying to lock in a multi-year renewal to save funds.

*XIII: New Business*

1. Bob Dreyer made a motion to approve the attached list for July of certified Soil Erosion and Sediment Control plans. Roger Gravatt seconded the motion and the motion passed unanimously.
2. There were no denied Soil Erosion and Sediment Control plans this month.
3. The Board has acknowledged the list of Authorizations to Discharge permits granted by the NJ DEP.

*XIV: Reports from Other Agencies*

**Dennis McNamara, RCE**

William Scriappa has moved onto a full-time teaching position on Rutgers main campus. Dennis is a lab/technical assistant in the Ag Building office. Matt Newman is the County Extension Department Head and 4H agent.

**Clare Flanagan, NRCS**

- Some of the government agencies are still closed due to the shutdown, but NRCS continues to work. NRCS has about four months worth of funding to continue working
- FSA is currently closed
- The new Farm Bill does not have many changes
- A summary of the workload in the District's area was passed out for review
- There is one conservation plan in Manalapan on tract 1106 ready for District signature. Robert Dreyer made a motion to sign the plan. Wayne VanHise seconded the motion and the motion was unanimously passed.

*XV: Adjournment*

Wayne VanHise made a motion to adjourn the meeting at 3:00 pm. Roger Gravatt seconded the motion, and the motion was unanimously passed.

The next meeting is scheduled for Wednesday, February 13, 2019, at 1:30 pm.

Charles Buscaglia  
Chairman

Christina F. LaBianca  
Secretary