

FREEHOLD SOIL CONSERVATION DISTRICT

Regular Meeting
April 10, 2019

4000 Kozloski Road
Freehold, NJ

I. Call to Order

Chairman Charles Buscaglia called the meeting to order at 7:30 pm.

II. Pledge of Allegiance

III. Roll Call

Present

Absent

Charles Buscaglia

x

Bob Dreyer

x

Don Patterson

x

Roger Gravatt

x

Wayne VanHise

x

Staff Present: Ines Zimmerman and Christina F. LaBianca

Others Present: none

IV. Compliance Statement

Christina F. LaBianca confirmed that the Open Public Meetings Act has been satisfied by notifying the Asbury Park Press, the Home News, and Monmouth and Middlesex County Clerks.

V. Approval of Minutes

The Board members reviewed the minutes of the March 13, 2019, regular meeting. Wayne VanHise made a motion to approve the minutes of the regular meeting as presented. Donald Patterson seconded the motion. The motion passed unanimously.

VI. Treasurer's Report

The Board members reviewed the Treasurer's Report. Roger Gravatt made a motion to approve the Treasurer Report as presented. Wayne VanHise seconded the motion. The motion passed unanimously.

VII. Bills for Payment

The Board reviewed the bills as approved by the Committee of Purchase for April (in the amount of \$330,703.48, list attached). Wayne VanHise made a motion to accept the listing as presented. Roger Gravatt seconded the motion. The motion passed by the following roll call vote:
Mr. Gravatt – yes, Mr. VanHise – yes, Mr. Patterson and Mr. Buscaglia – yes.

VIII. Correspondence

April Education Report

Attorney notified the District regarding Sunrise Development in Shrewsbury. There are apartment buildings being built, but the soil erosion and sediment control are not good. Possible solution is to stagger the work being done to release a few units for models at this time.

The District received a notice of possible claim from Catherine Clark regarding an injury by fall on a project on Prospect Plains Road in Monroe. The notice is to let us know we may be named in the suit. Ines has passed this on to Doug Widman for review and follow up.

IX. Committee Reports

A. Education Committee

1. Outreach:

- *County Fairs:* We have applied for space in both the Monmouth and Middlesex Fairs.
- *Plants for Pollinations:* Kits will be delivered to new schools and seeds and starter soil will go to the returning schools. All the teachers were excited to have their equipment.
- *Trout in the Classroom:* We started promotion for new schools to join the TIC for 2019-2020. New release permits from NJDEP have been delivered and are now good for three years.
- *Scholarships:* The 2019 scholarship applications are available on our website and a release has gone out to newspapers, colleges, and online scholarship websites. The deadline is April 30th.
- *Annual Report:* Agency reports are being worked on.
- *Stewardship:* The 2019 Stewardship “Life in the Soil: Dig Deeper” materials will be printed and will be used by 3,000 students.

2. NJ Conservation

- *Envirothon:* 29 teams are registered. Fundraising continues. The Central Jersey Team Training will be held this month at the Forest Resource Education Center for 40 students. The 2019 event is set for May 11th at Great Times Day Camp in Camden County.
- *NJ Conservation Poster Contest:* District winners were selected and 1st place entries will be sent to Trenton for the State level competition.

X. District Manager’s Report

1. Budget Highlights

- Replace one of the 2013 Ford Escapes with about 80,000 miles with a 2020 Ford Ranger pick-up
- Get five new desk top and one technical computers with installation. After some discussion, Wayne VanHise made a motion to purchase these computers and to have them installed during the current fiscal year 2019, not to exceed \$12,000. Roger Gravatt seconded the motion and the motion was passed by the following roll call vote: Mr. VanHise – yes, Mr. Gravatt – yes, Mr. Patterson – yes, and Mr. Buscaglia – yes

2. Regional Supervisors Meeting Discussion

- Possibly in the future these meeting could include visiting local projects within the community
- It was also suggested that the District may want to compose a letter to the SSCC to reinstate the per diem payments to the board supervisors on the district level

3. Grant Update

- Work continues on both the Manalapan Brook and the Open Space Conservation Cooperative grants.

4. Fee Schedule Analysis

- Have begun to gather information on the current fee schedule analysis
- So far, one single family projects appear to need a higher fee to certify

5. Exempt Municipality Reports

- The reviews were completed by Brian Governale and Courtney Davidson
- Piscataway Township is receiving a Satisfactory rating
- Sayreville Township is receiving an Unsatisfactory rating.
 - ✓ Ines has reached out to the SSCC and asked that the program be revoked from the Township
 - ✓ This action will be discussed at the next State meeting on June 10th.
- Wayne VanHise made a motion to accept the reports as presented, have the Board Chairman, Charles Buscaglia, sign them and send them to the SSCC for review. Donald Patterson seconded the motion and the motion was unanimously passed

XII: Old Business

None at this time

XIII: New Business

1. Wayne VanHise made a motion to approve the attached list of certified Soil Erosion and Sediment Control plans. Roger Gravatt seconded the motion and the motion passed unanimously.
2. There were no denied Soil Erosion and Sediment Control plans this month.
3. The Board has acknowledged the list of Authorizations to Discharge permits granted by the NJ DEP.
4. The District issued a letter to Montgomery Estates regarding Soil Erosion and Sediment Control issues. There are severe erosion problems at this time. The builder was given a 5/1/2019 deadline to answer/address the issues. The District may have to have Doug Widman be involved with conformance.

XIV: Reports from Other Agencies

- There were no agencies in attendance, but items needing District attention were dropped off by Clare Flanagan of NRCS.
- There are three Conservation Plans ready for District signature: Tract 2318 in Colts Neck, Tract 911 in Colts Neck, and Tract 3022 in Manalapan. Roger Gravatt made a motion to accept and sign the three conservation plans presented. Donald Patterson seconded the motion and the motion was unanimously passed.
- There is one Conservation Plan/Cost Share ready for District signature for a project in Manalapan. Wayne VanHise made a motion to sign this plan. Donald Patterson seconded the motion and the motion was passed unanimously.

XV: Adjournment

Wayne VanHise made a motion to adjourn the meeting at 3:15 pm. Roger Gravatt seconded the motion, and the motion was unanimously passed.

The next meeting is scheduled for Wednesday, May 8th, 2019, at 7:30 pm.

Charles Buscaglia
Chairman

Christina F. LaBianca
Secretary