

FREEHOLD SOIL CONSERVATION DISTRICT

Regular Meeting
October 9, 2019

4000 Kozloski Road
Freehold, NJ

I. Call to Order

Chairman Charles Buscaglia called the meeting to order at 7:30 pm.

II. Pledge of Allegiance

III. Roll Call

Present

Absent

Charles Buscaglia

x

Bob Dreyer

x

Don Patterson

x

Roger Gravatt

x

Wayne VanHise

x

Staff Present: Ines Zimmerman and Christina F. LaBianca

Others Present: None

IV. Compliance Statement

Christina F. LaBianca confirmed that the Open Public Meeting Act has been satisfied by notifying the Asbury Park Press, the Home News, and Monmouth and Middlesex County Clerks.

V. Approval of Minutes

The Board members reviewed the minutes of the September 11, 2019, regular meeting. Roger Gravatt made a motion to approve the minutes of the regular meeting as presented. Wayne VanHise seconded the motion. The motion passed unanimously

VI. Treasurer's Report

The Board members reviewed the Treasurer's Report. Wayne VanHise made a motion to approve the Treasurer Report as presented. Donald Patterson seconded the motion. The motion passed unanimously.

VII. Bills for Payment

The Board reviewed the bills for payment for October (in the amount of \$168,332.33, list attached). Wayne VanHise made a motion to accept the listing as presented. Donald Patterson seconded the motion. The motion passed by the following roll call vote: Mr. Gravatt – yes, Mr. VanHise – yes, Mr. Patterson – yes, and Mr. Buscaglia – yes.

VIII. Correspondence

Education Report

- August 15, 2019 Farmland Assessment information for Jamesburg Park Conservation Area
- September District Manager’s Report
- September 19, 2019 Notes from District staff meeting
- September 23, 2019 Training Subcommittee report from the SSCC meeting
- September 23, 2019 Meeting packet and June 10, 2019 from SSCC meeting

IX. Committee Reports

A. Education Committee

1. Outreach:

- *Marlboro Day:* We provided materials for 300 people for Marlboro Day on “Life in the Soil: Dig Deeper.”
- *Wild Outdoor Expo:* We had the Soil Tunnel at the NJDEP Wild Outdoor Expo. We provided information on “Life in the Soil: Dig Deeper,” Clean Communities activity booklets, education programs and the Photo Contest. The attendance was about 8,000. We gave away bags, lip balm, bookmarks, flyers and seedpods.
- *Trout in the Classroom:* The equipment and supplies were delivered and all Letters of Agreement are in. Eggs will be delivered mid-October.
- *Photo Contest:* Entries are coming in. The deadline is October 25th.

2. NJ Conservation

- *Poster Contest:* The theme for the 2020 Poster Contest is: Where would we BEE without Pollinators?
- *Envirothon:* The Freehold SCD will be hosting the 2020. A location and date is to be determined. Holly is creating the Envirothon annual newsletter.

X. District Manager’s Report

1. Health Insurance Incentive Resolution

- The New Jersey State Health Benefits Plan (NJSHBP) has offered an incentive for employees to change their coverage to the Omnia Plan administered by Horizon. In order for the employees to be eligible for the incentive, the Board must pass a resolution provided by the NJSHBP. Donald Patterson made a motion to accept and sign the resolution allowing FSCD employees to take advantage of the NJSHBP incentive if they wish to switch to Omnia coverage. Roger Gravatt seconded the motion and the motion was passed by the following roll call vote: Mr. Patterson – yes, Mr. Gravatt – yes, Mr. VanHise – yes, and Mr. Buscaglia – yes.

2. Audit

- We have spoken to the auditor and the full report should be available to be presented at the November meeting

3. Policy & Procedure Committee

- Will be meeting tomorrow in the Freehold SCD office. Any of the supervisors are welcome to attend

4. Vehicle Bid

- Ines would like to begin the bid process for a 2020 Ford Ranger Pick-Up so the bid can be published and sealed bids can be received and opened prior to the November board meeting

XI. Old Business

- There was no old business to discuss this month

XII. New Business

1. Wayne VanHise made a motion to approve the attached list of certified Soil Erosion and Sediment Control plans. Roger Gravatt seconded the motion and the motion passed unanimously.
2. There were no denied Soil Erosion and Sediment Control plans this month.
3. The Board has acknowledged the list of Authorizations to Discharge permits granted by the NJ DEP.

XIII. Reports from other Agencies

None

**At 8:19 pm Roger Gravatt made a motion to go into an Executive Session. Donald Patterson seconded the motion and the motion was passed by the following roll call vote: Mr. Gravatt – yes, Mr. Patterson – yes, Mr. VanHise – yes, and Mr. Buscaglia – yes. The Executive Session ended at 8:47 pm.

XIV. Adjournment

Wayne VanHise made a motion to adjourn the meeting at 8:55 pm. Roger Gravatt seconded the motion, and the motion was passed unanimously.

The next meeting is scheduled for Wednesday, November 13th, 2019, at 7:30 pm.

Charles Buscaglia
Chairman

Christina F. LaBianca
Secretary