

FREEHOLD SOIL CONSERVATION DISTRICT

Regular Meeting
November 13, 2019

4000 Kozloski Road
Freehold, NJ

I. Call to Order

Chairman Charles Buscaglia called the meeting to order at 7:30 pm.

II. Pledge of Allegiance

III. Roll Call

Present

Absent

Charles Buscaglia

x

Bob Dreyer

x

Don Patterson

x

Roger Gravatt

x

Wayne VanHise

x

Staff Present: Ines Zimmerman and Christina F. LaBianca

Others Present: None

IV. Compliance Statement

Christina F. LaBianca confirmed that the Open Public Meeting Act has been satisfied by notifying the Asbury Park Press, the Home News, and Monmouth and Middlesex County Clerks.

V. Approval of Minutes

The Board members reviewed the minutes of the October 9, 2019, regular meeting. Roger Gravatt made a motion to approve the minutes of the regular meeting as presented. Wayne VanHise seconded the motion. The motion passed unanimously

VI. Treasurer's Report

The Board members reviewed the Treasurer's Report. Wayne VanHise made a motion to approve the Treasurer Report as presented. Donald Patterson seconded the motion. The motion passed unanimously.

VII. Bills for Payment

The Board reviewed the bills for payment for November (for \$179,037.72, list attached). Roger Gravatt made a motion to accept the listing as presented. Robert Dreyer seconded the motion. The motion passed by the following roll call vote: Mr. Gravatt – yes, Mr. VanHise – yes, Mr. Dryer – yes, Mr. Patterson – yes, and Mr. Buscaglia – yes.

VIII. Correspondence

October 23, 2019 Notice of expiring terms for State Soil Conservation Committee members

Copy of agreement between State Agriculture Development Committee and Warren County SCD

NACD Request for Proposal Urban Agriculture Conservation Initiative FY2020

IX. Committee Reports

A. Education Committee

No report this month

X. District Manager's Report

1. NJACD Annual Conference

- The conference is Monday, December 2nd at the Eco-Complex in Bordentown. All staff are encouraged to attend. Will announce the 2020 conference will be held in the Freehold area.

2. Bids

- Two (2) dealership bids were received for the 2020 Ford Ranger as well as one private bid for the 2013 Escape. The budgeted amount for this purchase is \$21,000. After review of the bid opening minutes (attached) the Board deemed it in the best interest of the District that the bid for the purchase of the 2020 Ford Ranger would be awarded to Hertrich Fleet Services for \$24,683 and the private sale bid of the 2013 Escape of \$4,567 from Christina LaBianca was best. Donald Patterson made a motion in agreement with the Board's decision. Wayne VanHise seconded the motion and the motion was passed by the following roll call vote: Mr. Patterson – yes, Mr. VanHise – yes, Mr. Gravatt – yes, Mr. Dreyer – yes and Mr. Buscaglia – yes. Resolution and Availability of Funds certificate attached.

3. Audit

- The draft should be to us in the next few weeks for review and the completed audit will be at the December meeting.

4. SADC Training

- The training has begun for Holly to be able to perform the annual inspections.

XI. Old Business

- There was no old business to discuss this month

XII. New Business

1. Robert Dreyer made a motion to approve the attached list of certified Soil Erosion and Sediment Control plans. Donald Patterson seconded the motion and the motion passed unanimously.
2. Robert Dreyer made a motion to approve the attached list of denied Soil Erosion and Sediment Control plans. Donald Patterson seconded the motion and the motion passed unanimously.
3. The Board has acknowledged the list of Authorizations to Discharge permits granted by the NJ DEP.

XIII. Reports from other Agencies

None

XIV. Adjournment

Wayne VanHise made a motion to adjourn the meeting at 8:12 pm. Roger Gravatt seconded the motion, and the motion was passed unanimously.

The next meeting is scheduled for Wednesday, December 11th, 2019, at 1:30 pm.

Charles Buscaglia
Chairman

Christina F. LaBianca
Secretary