

FREEHOLD SOIL CONSERVATION DISTRICT

Regular Meeting
December 11, 2019

4000 Kozloski Road
Freehold, NJ

I. Call to Order

Chairman Charles Buscaglia called the meeting to order at 7:30 pm.

II. Pledge of Allegiance

III. Roll Call

	<i>Present</i>	<i>Absent</i>
Charles Buscaglia	x	
Bob Dreyer		x
Don Patterson	x	
Roger Gravatt		x
Wayne VanHise	x	

Staff Present: Ines Zimmerman and Christina F. LaBianca
Others Present: Clare Flanagan, Natural Resources Conservation Service

IV. Compliance Statement

Christina F. LaBianca confirmed that the Open Public Meeting Act has been satisfied by notifying the Asbury Park Press, the Home News, and Monmouth and Middlesex County Clerks.

V. Approval of Minutes

The Board members reviewed the minutes of the November 13, 2019, regular meeting. Wayne VanHise made a motion to approve the minutes of the regular meeting as presented. Donald Patterson seconded the motion. The motion passed unanimously

VI. Treasurer's Report

The Board members reviewed the Treasurer's Report. Wayne VanHise made a motion to approve the Treasurer Report as presented. Donald Patterson seconded the motion. The motion passed unanimously.

After a discussion, it was determined that it is in the best interest of the District to open a Certificate of Deposit for \$500,000 from the monies in the Chapter 251 Money Market. Donald Patterson made a motion to open a new CD for \$500,000 at the best rate possible. Wayne VanHise seconded the motion and the motion passed by the following roll call vote: Mr. Patterson – yes, Mr. VanHise – yes, and Mr. Buscaglia – yes.

VII. Bills for Payment

The Board reviewed the bills for payment for December (for \$223,550.64, list attached). Donald Patterson made a motion to accept the listing as presented. Wayne VanHise seconded the motion. The motion passed by the following roll call vote: Mr. VanHise – yes, Mr. Patterson – yes, and Mr. Buscaglia – yes.

VIII. Correspondence

Education Report

- November 25, 2019 NDA for Control Point Sub-Contractor information
- November 26, 2019 The NACD eResource newsletter. Each District Manager has been encouraged to share this newsletter with the Board. It lists possible grant opportunities and describes diverse district practices throughout the Northeast region.
- December 4, 2019 Copy of letter to auditor from the District's attorney regarding any outstanding actions for FY2019 audit. There is nothing outstanding at this time.
- December 4, 2019 Pictures of plantings of donated plugs and shrubs at Lake Topanemus. A request for assistance was received through the OSCC. The plants were part of a grant/stipend from Pinelands Nursery. The Lake Group did the actual planting. A request was also received from the Master Gardeners/Rutgers for plants for a streetscape and rain garden project in Belmar. We were unable to assist them this year.
- December 4, 2019 Copies of templates for SADC farm audits. The training has begun for the audits and a list of all the farm has been given to us.
- Copy of Fiscal Year 2020 Easement Monitoring list
- December 5, 2019 Memo from SSCC, Frank Minch, regarding holiday gifts and receptions

IX. Committee Reports

A. Education Committee

1. Outreach:

- *Trout in the Classroom:* We have twenty-three schools in the program this year. The rainbow trout have hatched and are doing well.
- *Photo Contest:* The winners will be selected by the end of the month and winners will be notified.
- *Plants for Pollinators:* The PPIC teacher application will be posted online and a press release will be sent out for available kits. The application deadline is January 31, 2020.
- *Annual Report:* Requests for agency reports will go out this month.

2. NJ Conservation

- *Poster Contest:* The contest brochures will be printed for the contest, "Where Would We BEE Without Pollinators?" which will be mailed out to school. It is already posted on our website.
- *Envirothon:* The 2020 event will be held at Camp Topanemus in Monmouth County. Holly is editing the Envirothon annual newsletter. A meeting will be held again this month. Holly is the NJ Envirothon Coordinator for 2020 with Rich Belcher retiring at the end of the month.

X. **District Manager's Report**

1. Audit

A draft was received for review and all looks good so far. A final draft should be ready for approval at the January meeting

2. Annual Conference Overview

The conference was shortened due to weather. The Business meeting had to take place so that voting could be completed for the NJACD Board for 2020. It was discussed that there needs to be more opportunities for supervisors to earn points to meet the guidelines presently in place or to change the guideline altogether. There is a need to get more district employees involved at different areas in the state, northeast and national levels. Possible have Brian Governale attend the fly-over in Washington, D.C in the spring.

3. Envirothon

The Freehold SCD will be the host district for 2020. The event is scheduled for Saturday, May 2nd at Lake Topanemus on Route 537.

XI. **Old Business**

- There was no old business to discuss this month

XII. **New Business**

1. Wayne VanHise made a motion to approve the attached list of certified Soil Erosion and Sediment Control plans. Donald Patterson seconded the motion and the motion passed unanimously.
2. There were no denials this month.
3. The Board has acknowledged the list of Authorizations to Discharge permits granted by the NJ DEP.

XIII. **Reports from other Agencies**

Clare Flanagan, NRCS

- There are currently twenty-two applications in Monmouth County and ten in Middlesex County for assistance.
- For the 2020 applications, thirty-one were received in Monmouth County and nine in Middlesex County.
- There are also fifteen cost share applications to be reviewed.

At 2:41 Wayne VanHise made a motion to go into a closed session to discuss possible outside employment for an employee. Donald Patterson seconded the motion.

At 3:01 the regular meeting was reopened to the public.

XIV. Adjournment

Wayne VanHise made a motion to adjourn the meeting at 3:15 pm. Donald Patterson seconded the motion, and the motion passed unanimously.

The next meeting is scheduled for Wednesday, January 8th, 2020, at 1:30 pm.

Charles Buscaglia
Chairman

Christina F. LaBianca
Secretary