

## FREEHOLD SOIL CONSERVATION DISTRICT

Regular Meeting  
January 8, 2020

4000 Kozloski Road  
Freehold, NJ

### **I. Call to Order**

Chairman Charles Buscaglia called the meeting to order at 1:30 pm.

### **II. Pledge of Allegiance**

### **III. Roll Call**

*Present*

*Absent*

Charles Buscaglia

x

Bob Dreyer

x

Don Patterson

x

Roger Gravatt

x

Wayne VanHise

x

Staff Present: Michael Hill, Christina F. LaBianca and Timothy Thomas

Others Present: William Errickson, Rutgers Cooperative Extension

### **IV. Compliance Statement**

Christina F. LaBianca confirmed that the Open Public Meeting Act has been satisfied by notifying the Asbury Park Press, the Home News, and Monmouth and Middlesex County Clerks.

### **V. Approval of Minutes**

The Board members reviewed the minutes of the December 11, 2019, regular meeting. Donald Patterson made a motion to approve the minutes of the regular meeting as presented. Robert Dreyer seconded the motion. The motion passed unanimously

### **VI. Treasurer's Report**

The Board members reviewed the Treasurer's Report. Donald Patterson made a motion to approve the Treasurer Report as presented. Robert Dreyer seconded the motion. The motion passed unanimously. FYI...Freehold Savings Bank has changed their name to Freehold Bank.

### **VII. Bills for Payment**

The Board reviewed the bills for payment for December (for \$127,183.71, list attached). Roger Gravatt made a motion to accept the listing as presented. Donald Patterson seconded the motion. The motion passed by the following roll call vote: Mr. Gravatt – yes, Mr. Patterson – yes, Mr. Dreyer – yes, and Mr. Buscaglia – yes.

**VIII. Correspondence**

Education Report

- December 17, 2019      The NACD eResource Newsletter
- December 24, 2019      Copy of letter from Middlesex County Department of Infrastructure Management regarding special occasion event on preserved farmland
- November 20, 2019      Notice to preserve documents and electric data

**IX. Committee Reports**

A. Education Committee

1. Outreach:

- *Plants for Pollinators:* A release has gone out in several newspapers and the application will be available on our website. The application deadline is February 28, 2020.
- *Trout in the Classroom:* We had a few reports of massive fish loss over the holiday break. We are planning for the 2020 Trout Release Day at the Forest Resource Education Center to take place in May.
- *Scholarships:* The 2020 Scholarship applications will be available on our website and a release has gone out to newspapers.
- *Annual Report:* Requests for agency reports will go out early this month with a requested deadline of February 28.

2. NJ Association of Conservation Districts

- *Envirothon:* A planning meeting is set for mid-January. Fundraising continues. The 2020 Envirothon is set for May 2 at Camp Topanemus in Monmouth County.
- *Poster Contest:* Holly created the NJ brochure for the 2020 poster contest, "Where Would We BEE Without Pollinators?" The brochure will be printed and mailed out to schools. It is already posted on our website.

**X. District Manager's Report**

1. Audit

The FY2019 completed audit was presented to the members of the Board for review. Robert Dreyer made a motion to accept the audit as presented and to send a copy to the State Soil Conservation Committee. Donald Patterson seconded the motion and the motion was unanimously passed.

2. National Conference Confirmations

Christina gave copies of the airline, hotel and conference confirmations to the Board members attending the NACD National Conference.

3. Computer System Update

- Mike Hill, Tim Thomas, Steve Grosch, and Intellec Solutions of New Jersey have been working/researching WHO can assist us
- All of the computers are now consistent with the Microsoft versions
- We have purchased and installed a system wide conditioner/surge protector for the computer system since the building continues to have power spikes
- Three (3) contracts for software updates are being considered
- There is a need for a newer format, have to modernize the coding format

4. Destruction Request

All files that completed in 2012 or prior are eligible for destruction. A list of files was presented for review. Robert Dreyer made a motion to complete the destruction process for the list presented. Roger Gravatt seconded the motion and the motion passed unanimously.

***XI. Old Business***

- There was no old business to discuss this month

***XII. New Business***

1. Robert Dreyer made a motion to approve the attached list of certified soil erosion and sediment control plans. Roger Gravatt seconded the motion and the motion passed unanimously.
2. Robert Dreyer made a motion to approve the attached list of denied soil erosion and sediment control plans. Roger Gravatt seconded the motion and the motion passed unanimously.
3. The Board has acknowledged the list of Authorizations to Discharge permits granted by the NJ DEP.

***XIII. Reports from other Agencies***

William Errickson, RCE

The Central Jersey Vegetable Growers Meeting will be held here in the Agricultural Building on March 9, 2020. All are invited to attend.

***XIV. Adjournment***

Donald Patterson made a motion to adjourn the meeting at 2:35 pm. Roger Gravatt seconded the motion, and the motion passed unanimously.

The next meeting is scheduled for Wednesday, March 11, 2020, at 1:30 pm (last day meeting).