

FREEHOLD SOIL CONSERVATION DISTRICT

Regular Meeting
January 13, 2021

4000 Kozloski Road
Freehold, NJ

I. Call to Order

Chairman Charles Buscaglia called the meeting to order at 1:30 pm.

II. Pledge of Allegiance

III. Roll Call

	<i>Present</i>	<i>Absent</i>
Charles Buscaglia	x	
Bob Dreyer		x
Don Patterson	x	
Roger Gravatt	x	
Wayne VanHise		x (medical)
Staff Present:	Ines Zimmerman and Christina F. LaBianca	
Others Present:	Louise Davis, NJACD President Lily Mehl, NJACD Executive Director	

IV. Compliance Statement

Christina F. LaBianca confirmed that the Open Public Meetings Act has been satisfied by notifying the Asbury Park Press, the Home News, and Monmouth and Middlesex County Clerks.

V. Approval of Minutes

The Board members reviewed the minutes of the November 10, 2020, regular meeting. Roger Gravatt made a motion to approve the minutes of the regular meeting as presented. Donald Patterson seconded the motion. The motion passed unanimously.

VI. Treasurer's Report (read by Charles Buscaglia)

The Board members reviewed the Treasurer's Report. Roger Gravatt made a motion to approve the Treasurer Report as presented. Wayne VanHise seconded the motion. The motion passed unanimously.

VII. Bills for Payment

The Board reviewed the bills for payment from October as approved by the Committee of Purchase (in the amount of \$187,919.53, list attached). Roger Gravatt made a motion to pay the bills as presented. Don Patterson seconded the motion. The motion passed by the following roll call vote: Mr. Gravatt – yes, Mr. VanHise – yes, Mr. Patterson, and Mr. Buscaglia – yes.

The Board reviewed the bills for payment for November (in the amount of \$173,289.91, list attached).). Roger Gravatt made a motion to pay the bills as presented. Don Patterson seconded the motion. The motion passed by the following roll call vote: Mr. Gravatt – yes, Mr. VanHise – yes, Mr. Patterson, and Mr. Buscaglia – yes.

VIII. Correspondence

None to be discussed

IX. Committee Report

None to be discussed

X. District Manager's Report

1. Vehicle Bid

- One dealership bid was received from Hertrich Fleet Services in Delaware for \$23,879.00 for one 2021 Ford Ranger and \$4,000.00 for the 2013 Ford Escape trade-in.
- Two sealed bids were received for \$4,014 and \$4,545
- Roger Gravatt made a motion to accept the dealership bid for the purchase of the new 2021 Ford Ranger and the \$4,545 sealed bid for the 2013 Ford Escape. Don Patterson seconded the motion and the motion was passed by the following roll call vote: Mr. Gravatt – yes, Mr. Patterson – yes, Mr. VanHise – yes and Mr. Buscaglia – yes.

2. Audit Status

- The 2020 audit will be ready for review at the December board meeting.

3. NJACD Annual Meeting

- The Virtual Meeting is scheduled for Monday, November 16th. It is important for all to login and attend the meeting and participate in the afternoon business meeting voting.

4. NACD National Meeting

- The decision has already been made that the 2021 NACD National Meeting will be held virtually as well

5. Retirement

- Stacy Abrahamsen-Brady has put in her retirement application effective November 30th, 2020. Stacy started with the District in January 1989. We wish her well in her retirement and appreciate her years of service to the District.

XI: *Reports from other Agencies*

- There were no reports this month.

XII: *Old Business*

- There was no old business to discuss this month.

XIII: New Business

1. Don Patterson made a motion to approve the attached list for November of certified soil erosion and sediment control plans. Don Patterson seconded the motion and the motion passed unanimously.
2. There were no denied soil erosion and sediment control plans this month.
3. The Board has acknowledged the list of Authorizations to Discharge permits granted by the NJ DEP.

XIV: Adjournment

Roger Gravatt made a motion to adjourn the meeting. Don Patterson seconded the motion, and the motion unanimously carried.

The next meeting is scheduled for Wednesday, December 9th, 2020 at 1:30 pm (unless COVID-19 restrictions are still in place). Please see District website for more information.

Charles Buscaglia
Chairman

Christina F. LaBianca
Secretary