

## FREEHOLD SOIL CONSERVATION DISTRICT

Regular Meeting  
June 8, 2022

4000 Kozloski Road  
Freehold, NJ

*I. Call to Order*

Chairman Charles Buscaglia called the meeting to order at 1:30 pm.

*II. Pledge of Allegiance*

*III. Roll Call*

*Present*

*Absent*

Charles Buscaglia

x

Bob Dreyer

x

Don Patterson

x

Roger Gravatt

x

Wayne VanHise

x

Staff Present: Ines Zimmerman and Christina F. LaBianca

Others Present: none

*IV. Compliance Statement*

Christina F. LaBianca confirmed that the Open Public Meetings Act has been satisfied by notifying the Asbury Park Press, the Home News, and Monmouth and Middlesex County Clerks.

*V. Approval of Minutes*

The Board members reviewed the minutes of the April 13, 2022, regular meeting. Robert Dreyer made a motion to approve the minutes of the regular meeting as presented. Donald Patterson seconded the motion. The motion passed unanimously.

*VI. Treasurer's Report*

The Board members reviewed the Treasurer's Report. Donald Patterson made a motion to approve the Treasurer Report as presented. Robert Dreyer seconded the motion and the motion passed by the following roll call vote: Mr. Patterson – yes, Mr. Dreyer – yes and Mr. Buscaglia – yes.

The next certificate of deposit matures on 6/13/2022 for \$500,000. After speaking with Freehold Bank, the District will renew the CD for a rate of 1.5% for 30 months, and transfer the interest earned to the money market account.

*VII. Bills for Payment*

The Board reviewed the bills for payment from May 2022 as approved by the Committee of Purchase (for \$160,710.23, list attached). Robert Dreyer made a motion to pay the bills as presented. Donald Patterson seconded the motion. The motion passed by the following roll call vote: Mr. Dreyer – yes, Mr. Patterson -yes and Mr. Buscaglia – yes.

The Board reviewed the bills for payment from June 2022 (for \$ 204,059.84, list attached). Robert Dreyer made a motion to pay the bills as presented. Donald Patterson seconded the motion. The motion passed by the following roll call vote: Mr. Dreyer – yes, Mr. Patterson - yes and Mr. Buscaglia – yes.

*VIII. Correspondence*

- NACD Northeast Regional board meeting agenda
- Training Committee plan of action and minutes of last meeting
- Email regarding Station 32 request for letter of resource commitment
- NJ Soil Conservation District liaison meeting minutes
- Every Acre Counts webinar program updates
- Email regarding Mosquito Commission and Station 32
- Email regarding follow up questions/comments to liaison meeting
- This Week's NACD New Briefs
- Conservation clips brought to you by NACD
- Email regarding 218 Jackson Mills Road in Freehold Township
- NACD eResource news brief
- Email regarding proposed form for exempt municipalities
- Email regarding South RC&D stormwater management grants for lakes
- Middlesex County Agricultural Development Board agenda and minutes
- NACD Farm Bill Principles

*IX. Committee Report*

There were no reports to review this month.

*X. District Manager's Report*

1. Fiscal Year 2023 Proposed Budget

- Salaries, Wages & Benefits up 2%
- Professional Services up 1%
- Materials and Supplies up 7%
- Vehicular and Equipment up 7%
- Buildings and Utilities up 2%
- Professional Development and Public Outreach up 7%
- Insurance up 5%
- Scholarships – no change
- Vehicle and Equipment Purchase down 23%
- Overall budget up 1.49%

Robert Dreyer made a motion to accept the proposed budget as presented. Donald Patterson seconded the motion and the motion was passed by the following roll call vote: Mr. Dreyer – yes, Mr. Patterson – yes and Mr. Buscaglia – yes.

2. Fiscal Year 2021 Audit

- The completed audit from Suplee, Clooney & Company was presented for review.
- The District Manager and Administrative Services Manager agree all the numbers are true and accurate.
- There are no recommendations from the auditor.

Robert Dreyer made a motion to accept the FY2021 audit as presented. Donald Patterson seconded the motion and the motion was passed by the following roll call vote: Mr. Dreyer – yes, Mr. Patterson – yes and Mr. Buscaglia – yes.

3. Northeast Regional Meeting

- The proposed agenda and tours were discussed.
- Charles Buscaglia plans to attend along with Ines and Steve Grosch.

4. Supervisor Renominations

- The terms of Donald Patterson and Roger Gravatt are due to expire on 6/30/2022.
- Both have voiced that they wish to continue on the board.
- Completed forms have been submitted to the SSCC office.

*XI: Reports from other Agencies*

There are no reports this month.

*XII: Old Business*

There is no old business to discuss this month

*XIII: New Business*

1. Donald Patterson made a motion to approve the attached list of certified soil erosion and sediment control plans. Robert Dreyer seconded the motion and the motion passed unanimously.
2. There were no denied soil erosion and sediment control plans this month.
3. The Board has acknowledged the list of Authorizations to Discharge permits granted by the NJ DEP.

*XIV: Adjournment*

Robert Dreyer made a motion to adjourn the meeting. Donald Patterson seconded the motion, and the motion unanimously carried.

The next meeting is scheduled for Wednesday, July 13, 2022, at 1:30 pm.

Charles Buscaglia  
Chairman

Christina F. LaBianca  
Secretary