

## FREEHOLD SOIL CONSERVATION DISTRICT

Regular Meeting  
November 2, 2022

4000 Kozloski Road  
Freehold, NJ

*I. Call to Order*

Chairman Charles Buscaglia called the meeting to order at 1:30 pm.

*II. Pledge of Allegiance*

*III. Roll Call*

*Present*

*Absent*

Charles Buscaglia

x

Bob Dreyer

x

Don Patterson

x

Roger Gravatt

x

Wayne VanHise

x

Staff Present: Ines Zimmerman, Christina F. LaBianca and Timothy Thomas

Others Present: none

*IV. Compliance Statement*

Christina F. LaBianca confirmed that the Open Public Meetings Act has been satisfied by notifying the Asbury Park Press, the Home News, and Monmouth and Middlesex County Clerks.

*V. Approval of Minutes*

The Board members reviewed the minutes of the July 13, 2022, regular meeting. Wayne VanHise made a motion to approve the minutes of the regular meeting as presented. Don Patterson seconded the motion. The motion passed unanimously.

*VI. Treasurer's Report*

The Board members reviewed the Treasurer's Report. Wayne VanHise made a motion to approve the Treasurer Report as presented. Roger Gravatt seconded the motion. The motion passed unanimously.

*VII. Bills for Payment*

The Board reviewed the bills for payment from August as approved by the Committee of Purchase (in the amount of \$149,192.40, list attached). Wayne VanHise made a motion to pay the bills as presented. Bob Dryer seconded the motion. The motion passed by the following roll call vote: Mr. Gravatt – yes, Mr. VanHise – yes, Mr. Patterson - yes, Mr. Dryer – yes, and Mr. Buscaglia – yes.

The Board reviewed the bills for payment for September as approved by the Committee of Purchase (in the amount of \$203,471.38, list attached). Roger Gravatt made a motion to pay the bills as presented. Donald Patterson seconded the motion. The motion passed by the following roll call vote: Mr. Gravatt – yes, Mr. VanHise – yes, Mr. Patterson - yes, Mr. Dreyer – yes, and Mr. Buscaglia – yes.

The Board reviewed the bills for payment for October as approved by the Committee of Purchase (in the amount of \$166,164.04, list attached). Bob Dreyer made a motion to pay the bills as presented. Wayne VanHise seconded the motion. The motion passed by the following roll call vote: Mr. Gravatt – yes, Mr. VanHise – yes, Mr. Patterson - yes, Mr. Dreyer – yes, and Mr. Buscaglia – yes.

The Board reviewed the bills for payment for November (in the amount of \$64,185.85, list attached). Wayne VanHise made a motion to pay the bills as presented. Roger Gravatt seconded the motion. The motion passed by the following roll call vote: Mr. Gravatt – yes, Mr. VanHise – yes, Mr. Patterson - yes, Mr. Dreyer – yes, and Mr. Buscaglia – yes.

*VIII. Correspondence*

October 3, 2022 State Agriculture Development Committee Administrative Review and Approval

October 3, 2022 NACD Northeast Region Board Meeting Agenda

October 14, 2022 Copy of registered mail sent by Attorney, Doug Widman, on behalf of the District regarding proposed warehouse at 500 Halls Mill Road in Freehold. A Stop Work Order was issued. Work is continuing on the building, but not on the soil erosion and sediment controls or drainage. Paul Califano met with the builder and Doug Widman onsite. The building has not kept to their own timeline and deadlines for this project.

October 25, 2022 Email regarding dial in instruction for conference call with attorney Doug Widman regarding warehouse

October 25, 2022 The NACD eResource News Briefs

Agreement for Preserved Farmland monitoring services between the State Agriculture Development Board and the Freehold Soil Conservation District between October 15, 2022 and June 30, 2023. Holly will perform the audits/inspections on the farms in Monmouth, Middlesex, Ocean and Mercer Counties. The SADC will assist her on the farms that had issues to be addressed during prior audits.

Ocean County SCD and Barnegat Bay Partnership Realize Shared Natural Resource Management Goals article

2022 Statewide SCD Skills Assessment sent out by the New Jersey Employees' Association

Soil & Water Conservation Cost Share Grant has been granted for Gibson's Farm in Freehold for surface drainage.

*IX. Committee Report*

A. Education Committee

No report this month

*X. District Manager's Report*

1. NJACD Annual Partnership Meeting

- The NJACD meeting will be held in the Monmouth County Agricultural Building in Freehold.
- The morning session is for anyone who would like to attend.
- The afternoon session is the business meeting for board members only.

2. 2023 Truck Bid

- A bid request was published for a 2023 Ford Ranger or equal. No bids were received.
- The cutoff date for new 2023 orders was 8/26/2022 per the Ford dealership.
- The window to order new vehicles will open in March or April of 2023.

3. Audit

- The auditors were in the office and have collected all necessary information to complete the audit.
- It may be ready for review at the December meeting.

4. NACD Annual Conference

- The conference will be held in New Orleans, LA from Saturday, February 11 to Tuesday, February 14, 2023.
- Hotel reservations have already been secured at the Marriott.
- Ines suggested sending Andrea Farparan from the District staff as well as herself.
- Donald Patterson, Roger Gravatt and Wayne VanHise plan to attend.
- Bob Dreyer will not be attending and Charles Buscaglia will let the District know by the December meeting.
- “Early Bird” registration ends 12/23/2022.

*XI: Reports from other Agencies*

- There were no reports this month.

*XII: Old Business*

- There was no old business to discuss this month.

*XIII: New Business*

1. Bob Dreyer made a motion to approve the attached list for July of certified Soil Erosion and Sediment Control plans. Wayne VanHise seconded the motion and the motion passed unanimously.
2. There were no denied Soil Erosion and Sediment Control plans this month.
3. The Board has acknowledged the list of Authorizations to Discharge permits granted by the NJ DEP.

*XIV: Adjournment*

Wayne VanHise made a motion to adjourn the meeting. Donald Patterson seconded the motion, and the motion unanimously carried. The next scheduled meeting is Wednesday, December 14<sup>th</sup> at 1:30 pm.

Charles Buscaglia  
Chairman

Christina F. LaBianca  
Secretary