

## FREEHOLD SOIL CONSERVATION DISTRICT

Regular Meeting  
December 11, 2024

4000 Kozloski Road  
Freehold, NJ

*I. Call to Order*

Chairman Charles Buscaglia called the meeting to order at 1:30 pm.

*II. Pledge of Allegiance*

*III. Roll Call*

	<i>Present</i>	<i>Absent</i>
Charles Buscaglia, Chairman	x	
Bob Dreyer, Vice-Chairman	x	
Don Patterson, Treasurer		x
Roger Gravatt, Supervisor		x
Wayne Van Hise, Supervisor	x	

Staff Present: Timothy Thomas, District Manager, Paul Califano, Assistant District Manager and Andrea Farparan, Board Secretary

Others Present: Zachary J. Styczynski, Esq., Davison, Eastman, Munoz, Paone, P.A.

*IV. Compliance Statement*

Secretary Farparan confirmed that the Open Public Meetings Act has been satisfied by notifying the Asbury Park Press, the Home News, Monmouth and Middlesex County Clerks and posting at the entrance to the District office.

*V. Approval of Minutes*

The Board members reviewed the minutes of the November 13, 2024, regular meeting. Supervisor Dreyer made a motion to approve the minutes of the regular meeting as presented. Supervisor Van Hise seconded the motion. The motion passed unanimously.

*VI. Treasurer's Report (read by Supervisor Van Hise)*

The Board members reviewed the Treasurer's Report. Supervisor Dreyer made a motion to approve the Treasurer's Report as presented. Supervisor Van Hise seconded the motion. The motion passed unanimously.

*VII. Bills for Payment*

The Board reviewed the bills for payment for December in the amount of \$185,883.78 (list attached). Supervisor Dreyer made a motion to pay the bills as presented for December. Supervisor Van Hise seconded the motion. The motion passed by the following roll call vote: Supervisor Dreyer – yes, Supervisor Van Hise – yes, and Supervisor Buscaglia – yes.

VIII. Correspondence

The District received a thank you letter from the Arbor Day Foundation. The letter noted that the District's contribution will be used to plant ten trees in our nation's forests.

IX. Committee Report

No reports this month

X. District Manager's Report

1. Proposed Copier Purchase

- District Manager Thomas stated that the maintenance/supply contract for the current copier is ending. The current copier is almost seven (7) years old and has been needing frequent repairs. He proposed purchasing a new copier and provided four bids for the purchase of a Xerox copier. A new copier will reduce the monthly bill for maintenance/supply due to updated technology. Supervisor Van Hise made a motion to purchase a Xerox Altalink 8245 copier at the cost of \$8,520.00. Supervisor Dreyer seconded the motion. The motion passed by the following roll call vote: Supervisor Dreyer – yes, Supervisor Van Hise – yes, and Supervisor Buscaglia – yes.

2. Certificate of Deposit

- District Manager Thomas reported that Columbia Bank provided notice that a Certificate of Deposit (CD) is maturing on December 13, 2024. Supervisor Dreyer made a motion to renew the CD at Columbia Bank for a term of 12 months at an interest rate of 4% (rate to be confirmed at time of renewal). Supervisor Van Hise seconded the motion. The motion passed by the following roll call vote: Supervisor Dreyer – yes, Supervisor Van Hise – yes, and Supervisor Buscaglia – yes.
- Supervisor Dreyer indicated that rates and terms be compared with other financial institutions for CDs approaching maturity.

3. Credit Card

- District Manager Thomas informed the Board of Supervisors that the District credit card frequently gets denied when attempting to make purchases. He will obtain information about opening an account with other credit card companies.

4. State Soil Conservation Committee (SSCC) Meeting

- District Manager Thomas attended the SSCC meeting in Trenton on December 9, 2024. Points of interest from the meeting:
  - A possible Camden Soil Conservation District / Cape Atlantic Soil Conservation District merger was discussed.
  - The Natural Resources Conservation Service (NRCS) reported possible updates to the Memorandums of Understanding (MOUs) between NRCS and Soil Conservation Districts. Also, new federal funding may be available for technical assistance.

5. Project Status

- Zachary J. Styczynski, Esq., presented the settlement agreement for the eight (8) lot subdivision project in Upper Freehold.
- Assistant District Manager Califano, briefed Mr. Styczynski and the Board on the status of the mine project in Millstone. Mr. Styczynski will contact the attorney representing the mine to discuss the ongoing matter.

*XI: Reports from other Agencies*

- None in attendance

*XII: Old Business*

1. Staffing

- The interviews for the forester and secretary have been completed. The candidates chosen for the positions will be starting at the District on January 2, 2025.

*XIII: New Business*

1. Supervisor Dreyer made a motion to approve the attached list of certified Soil Erosion and Sediment Control plans. Supervisor Van Hise seconded the motion. The motion passed unanimously.
2. There were no denied plans this month.
3. The Board has acknowledged the list of Authorizations to Discharge permits granted by the NJ DEP.

*XIV: Adjournment*

Supervisor Dreyer made a motion to adjourn the meeting. Supervisor Van Hise seconded the motion. The motion passed unanimously. The next scheduled meeting is Wednesday, January 8, 2025 at 1:30 pm.