

## FREEHOLD SOIL CONSERVATION DISTRICT

Regular Meeting  
November 12, 2025

4000 Kozloski Road  
Freehold, NJ

*I. Call to Order*

Chairman Charles Buscaglia called the meeting to order at 1:30 pm and welcomed Supervisor Thomas Taylor to the Freehold Soil Conservation District Board of Supervisors.

*II. Pledge of Allegiance*

Chairman Buscaglia led the salute to the flag of the United States of America.

*III. Roll Call*

	<i>Present</i>	<i>Absent</i>
Charles Buscaglia	x	
Robert Dreyer		x
Roger Gravatt	x	
Wayne Van Hise	x	
Thomas Taylor	x	

Staff Present: Timothy Thomas, District Manager, Paul Califano, Assistant District Manager and Andrea Farparan, Board Secretary

Others Present: None

*IV. Compliance Statement*

Secretary Farparan confirmed that pursuant to the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq., adequate notice of this meeting was provided at least 48 hours in advance by publishing in the Asbury Park Press and the Home News Tribune, mailing the Monmouth and Middlesex County Clerks and posting at the entrance to the District office, a notice giving the time, date, location and, to the extent known, the agenda of this meeting, and stating whether formal action may or may not be taken.

*V. Reports from other Agencies*

No reports

*VI. Approval of Minutes*

The Board members reviewed the minutes of the October 8, 2025, regular meeting. Supervisor Gravatt made a motion to approve the minutes of the regular meeting as presented. Supervisor Van Hise seconded the motion. Supervisor Taylor abstained. Supervisor Van Hise abstained. The motion passed.

*VII. Treasurer's Report*

The Board reviewed the Treasurer's Report. Supervisor Van Hise made a motion to approve the Treasurer's Report as presented. Supervisor Gravatt seconded the motion. The motion passed by the following roll call vote: Supervisor Gravatt - yes, Supervisor Van Hise - yes, Supervisor Taylor - yes, and Supervisor Buscaglia - yes.

VIII. Bills for Payment

The Board reviewed the bills for payment for November (in the amount of \$212,276.20 list attached). Supervisor Gravatt made a motion to pay the bills as presented. Supervisor Van Hise seconded the motion. The motion passed by the following roll call vote: Supervisor Gravatt - yes, Supervisor Van Hise - yes, Supervisor Taylor - yes, and Supervisor Buscaglia - yes.

IX. Correspondence

- The New Jersey Association of Conservation Districts (NJACD) provided the proposed 2026 Annual Budget for review and approval at the NJACD Annual Business meeting on November 24, 2025.
- The NJACD is asking for conservation district's supervisors, if interested, to submit their intention to be included on the ballot for election to the NJACD Executive Board. The description of the *Powers and Duties of Officers* was provided.
- The NJACD issued correspondence to Senator Pennacchio offering support for NJ Senate Bill S4399. The pending bill would amend the statute to require a minimum of five supervisors but a maximum number to be determined by the State Soil Conservation Committee (SSCC).

X. Committee Report

None to be discussed

XI. District Manager's Report

1. Personnel Changes

- Nicholas Lund has taken a job with the NJ Department of Agriculture. Nicholas' last day with the District will be November 14, 2025.

2. National Association of Conservation District (NACD) Annual Meeting

- The 80<sup>th</sup> NACD Annual Meeting is being held in San Antonio, Texas February 15 - 19, 2026. The meeting's theme is "*Deep Roots, Bold Horizons*". Early bird registration ends on December 19, 2025; please advise Secretary Farparan before December 19<sup>th</sup> if you will be attending.

XII: Old Business

1. FY26 Vehicle Bid

- The bid packet for the purchase of a 2026 Ford Maverick or 2026 Ford Ranger or equal as discussed at the October 8, 2025 board meeting will be changed to "with or without trade-in of the 2019 Ford Escape with mechanical issues".

2. State Agriculture Development Committee (SADC) Agreement

- The draft copy of the Memorandum of Understanding is expected to be provided to the District for review by the end of November.

3. NJACD Annual Partnership Meeting

- The 2025 NJACD Annual Conservation Partnership Meeting is being held on Monday, November 24, 2025 at Mercer Community College.

*XIII: New Business*

1. Supervisor Gravatt made a motion to approve the attached list of certified Soil Erosion and Sediment Control plans. Supervisor Taylor seconded the motion and the motion passed unanimously.
2. There were no denied plans.
3. The Board has acknowledged the list of Authorizations to Discharge permits granted by the NJ DEP.

*XIV: Adjournment*

Supervisor Van Hise made a motion to adjourn the meeting. Supervisor Gravatt seconded the motion. The motion passed unanimously. The next scheduled meeting is Wednesday, December 10<sup>th</sup> at 1:30 pm.

Charles Buscaglia  
Chairman

Andrea Farparan  
Secretary