

FREEHOLD SOIL CONSERVATION DISTRICT

Regular Meeting
May 13, 2026

4000 Kozloski Road
Freehold, NJ

I. Call to Order

Vice Chairman Robert Dreyer called the meeting to order at 1:40 pm.

II. Pledge of Allegiance

III. Roll Call

	<i>Present</i>	<i>Absent</i>
Charles Buscaglia		x
Robert Dreyer	x	
Roger Gravatt		x
Wayne Van Hise	x	
Thomas Taylor	x	

Staff Present: Timothy Thomas, District Manager, Paul Califano, Assistant District Manager and Andrea Farparan, Board Secretary

Others Present: None present

IV. Compliance Statement

Secretary Farparan confirmed that pursuant to the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq., adequate notice of this meeting was provided at least 48 hours in advance by publishing in the Asbury Park Press and the Home News Tribune, mailing the Monmouth and Middlesex County Clerks and posting at the entrance to the District office, a notice giving the time, date, location and, to the extent known, the agenda of this meeting, and stating whether formal action may or may not be taken.

V. Reports from other Agencies

Morgan Devine, USDA-NRCS District Conservation (not in attendance) provided a written report on the Fiscal Year 2026 Environmental Quality Incentives Program (EQIP) and Conservation Stewardship Program (CSP). The Freehold Service Center is working on finalizing contracts in Monmouth County (15), Middlesex County (4) and Mercer County (15).

VI. Approval of Minutes

The Board reviewed the minutes of the March 11, 2026, regular meeting. Supervisor Taylor made a motion to approve the minutes of the regular meeting. Supervisor Van Hise seconded the motion. The motion passed unanimously.

VII. Treasurer's Report (read by District Manger Thomas)

The Board reviewed the Treasurer's Report. Supervisor Van Hise made a motion to approve the Treasurer's Report as presented. Supervisor Taylor seconded the motion. The motion passed by the following roll call vote: Supervisor Taylor – yes, Supervisor Van Hise – yes and Supervisor Dreyer – yes.

VIII. Bills for Payment

The Board reviewed the bills for payment for April (in the amount of \$ 397,612.97). Supervisor Van Hise made a motion to approve the action of the committee of purchase for payment of the bills as presented. Supervisor Dreyer seconded the motion. The motion passed by the following roll call vote: Supervisor Taylor – yes, Supervisor Van Hise – yes and Supervisor Dreyer – yes.

The Board reviewed the bills for payment for May (in the amount of \$ 202,110.72). Supervisor Van Hise made a motion to approve the action of the committee of purchase for payment of the bills as presented. Supervisor Dreyer seconded the motion. The motion passed by the following roll call vote: Supervisor Taylor – yes, Supervisor Van Hise – yes and Supervisor Dreyer – yes.

IX. Correspondence

None to report

X. Committee Report

None to be discussed

XI. District Manager's Report

1. Exempt Municipalities

- The annual review of exempt municipalities was completed for Sayreville and Piscataway. Sayreville received a conditionally satisfactory determination and Piscataway received a satisfactory determination. The reports were submitted to the State Soil Conservation Committee (SSCC).

2. Bill A2519

- Bill A25-19 which will allow districts to increase the number of board supervisors is out of assembly and will now move to the senate committee for consideration.

3. National Association of Conservation Districts (NACD) Northeast Meeting

- The 2026 Northeast Meeting will be held August 24 – 27 at the Chase Center on the Riverfront in Wilmington Delaware. Please advise Secretary Farparan if you will be attending.

4. New Vehicle

- The new district vehicle is expected to be delivered the first week of June

5. Employee Handbook

- District Manager Thomas, Assistant District Manager Califano and Administrative Services Manager Farparan are currently reviewing the Employee Handbook and will provide comments and recommendations for potential updates and revisions.

6. Fiscal Year 2027 Budget

- The Fiscal Year 2027 Budget was discussed and will be presented at the June Board Meeting.

XII: Executive Session

Supervisor Van Hise made a motion to enter executive (closed) session at 2:15 pm to discuss personnel salaries. The motion was seconded by Supervisor Dreyer. The motion passed unanimously. Vice Chairman Dreyer reconvened regular session meeting at 2:45pm.

XIII: Old Business

None to discuss

IX: New Business

1. Supervisor Taylor made a motion to approve the attached list of certified Soil Erosion and Sediment Control plans. Supervisor Dreyer seconded the motion and the motion passed unanimously.
2. There were no denied plans.
3. The Board has acknowledged the list of Authorizations to Discharge permits granted by the NJ DEP.

XIV: Adjournment

Supervisor Van Hise made a motion to adjourn the meeting at 3:10pm. Supervisor Taylor seconded the motion. The motion passed unanimously. The next scheduled meeting is Wednesday, June 10th at 1:30 pm.

Submitted by: Andrea Farparan